

# Memorandum



CITY OF DALLAS

DATE April 29, 2021

TO Honorable Members of the Economic Development Committee

SUBJECT **Building Permits Update**

Sustainable Development & Construction, with assistance from supplemental plan reviewers, has eliminated the “backlog” of Single Family New Construction and Addition permits and significantly reduced review times. The current estimated combined timeframe for conducting the first prescreen (1 business day) and first plan review of a single family project is within 4 weeks. That is an improvement from 15 weeks at the end of December 2020.

As of Thursday, April 29<sup>th</sup>, 2021, there were 132 single family projects in the first plan review stage (compared to 642 on October 30, 2020). Of those 132 projects:

- 85% have been in the queue for less than 2 weeks
- 11% have been in the queue for 2-3 weeks
- 4% have been in the queue for 3-4 weeks

The timeframe for first review of commercial plans is approximately 6 weeks and there are 898 projects in the plan review step as of April 29<sup>th</sup>. The number of commercial plans is consistent with past numbers and there has not been a backlog or longer review times as there was with single family projects. Longer-term initiatives like the Workflow Evaluation & Staffing Study and Posse Permitting System replacement will work to improve all review times.

Should you have any questions, please contact Kris Sweckard, Director of Sustainable Development & Construction, at (214) 671-9293.

Dr. Eric A. Johnson  
Chief of Economic Development & Neighborhood Services

c: Honorable Mayor and City Council  
T.C. Broadnax, City Manager  
Chris Caso, City Attorney  
Mark Swann, City Auditor  
Biliera Johnson, City Secretary  
Preston Robinson, Administrative Judge  
Kimberly Bizer Tolbert, Chief of Staff to the City Manager

Majed A. Al-Ghafry, Assistant City Manager  
Jon Fortune, Assistant City Manager  
Joey Zapata, Assistant City Manager  
M. Elizabeth Reich, Chief Financial Officer  
M. Elizabeth (Liz) Cedillo-Pereira, Chief of Equity and Inclusion  
Directors and Assistant Directors