

**Attachment A**  
**Program Statement**  
**ECOSTS Provider Assistance Program**

**Program Purpose:** To provide financial support to City of Dallas (the “City”) Early Childhood and Out of School Time Services Providers – (“ECOSTS”) providers (“ECOSTS”; “Providers”) who have been adversely impacted by the COVID-19 pandemic (“Providers”). This program will specifically support Providers involved in the City’s ECOSTS program to provide funding for costs incurred specifically because of the pandemic and pandemic response activities as well as to offset the financial impacts due to increased cost or expense due to the pandemic.

**Eligible Participants:** Providers that participate in the City’s ECOSTS Child Care subsidy program and Providers who have contracted with the City to provide childcare services for targeted populations through the City’s Community Development Block Grant funds, including CV-COVID-19 funding and Consolidated Plan appropriations. Participants must meet the following qualifications:

- Be officially registered with the State, physically located, and operating in the City of Dallas
- Provider must be currently providing childcare and/or out-of-school time services to children enrolled in the City’s ECOSTS program and a vendor with the City serving participants through the City’s ECOSTS program or must be under contract with the City to provide Child Care/ECOSTS services
- Must be current on their City taxes
- All providers meeting these definitions as of October 1, 2021 are eligible to participate in the program. The City may enroll additional providers as vendors participating in the ECOSTS program throughout the program term. Newly enrolled Providers (after October 1, 2021) will be eligible to participate in the ECOSTS Providers Support Program once they have been a registered vendor and ECOSTS Program partner for a minimum of six months.
- Cannot receive duplication of benefits (DOB). Definition of DOB: occurs when a person, household, business, government, or other entity receives financial assistance from multiple sources for the same purpose, and the total assistance received for that purpose is more than the total need for assistance.

**Ineligible Participants:** Childcare providers who have ceased operations or are closed , excluding short-term or temporary closures resulting from an exposure or need for facility cleaning due to COVID-19.

**Assistance to be Provided:** Providers may request assistance when under the following conditions, with assistance provided based on availability. Two types of assistance are available.

- Type 1: Providers may request assistance to cover direct costs incurred for cleaning, personal protective equipment, ~~furniture and protective~~ barriers, or other items needed to support a safe environment and support social distancing in an amount of up to \$5,000 per year
  - Provider may request assistance during the 2020 calendar year, dating to March 2020, and additional assistance during the 2021 calendar year
  - Providers must be current ECOSTS subsidy program vendors at the time of their request, defined as providing service to one or more ECOSTS child and receiving payment for that child by the City in accordance with ECOSTS protocols
  - Provider must provide a written statement outlining why the cost was necessary and responsive to the COVID-19 pandemic

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- Providers may request this form only for expenses incurred during the time period in which they were participating in the ECOSTS program
- Provider must provide documentation of incurred costs, including receipts and/or invoices as well as general ledger and/or cashed checks
- Type 2: Providers may request assistance one time during the 2021 calendar year for a small grant to support staffing costs. Requests will be accepted via an application process administered by the City and awards will be provided based upon available funding in an amount of up to \$5,000 per facility. This funding can be used to support any costs related to staffing, such as salaries and benefits, temporary staffing to increase capacity or offset ~~staffing losses, hazard pay, or other~~ staffing needs.

**Program Budget:** \$75,000.00

**Program Period:** October 1, 2021 through September 30, 2022

**Compliance:** The City Manager, or designee, may amend this program statement to comply with applicable law or guidance issued by the U.S. Department of Housing and Urban Development and/or the Treasury.