



Legislation Details (With Text)

**File #:** 23-1515      **Version:** 1      **Name:**

**Type:** CONSENT AGENDA      **Status:** Corrected; Approved

**File created:** 5/24/2023      **In control:** Office of Procurement Services

**On agenda:** 6/14/2023      **Final action:**

**Title:** Authorize Supplemental Agreement No. 8 to increase the service contract with Paymetric, Inc. for the XiTransfer one-time conversion, the continuation of credit card payment processing services for various departments managed by the Water Utilities Department and to extend the term from April 10, 2023 to April 9, 2024 - Not to exceed \$160,100.00, from \$1,629,014.87 \$1,663,014.87 to \$1,789,114.87 \$1,823,114.87 - Financing: Data Services (subject to annual appropriations)

**Sponsors:**

**Indexes:** 100

**Code sections:**

**Attachments:** 1. Resolution

Date	Ver.	Action By	Action	Result
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**STRATEGIC PRIORITY:** Government Performance & Financial Management

**AGENDA DATE:** June 14, 2023

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services

**EXECUTIVE:** Jack Ireland

**SUBJECT**

Authorize Supplemental Agreement No. 8 to increase the service contract with Paymetric, Inc. for the XiTransfer one-time conversion, the continuation of credit card payment processing services for various departments managed by the Water Utilities Department and to extend the term from April 10, 2023 to April 9, 2024 - Not to exceed \$160,100.00, from ~~\$1,629,014.87~~ \$1,663,014.87 to ~~\$1,789,114.87~~ \$1,823,114.87 - Financing: Data Services (subject to annual appropriations)

**BACKGROUND**

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This Supplemental Agreement will provide for an increase to the service contract with Paymetric, Inc., for the XiTransfer one-time conversion, the continuation of credit card payment processing services for the validation and tokenization of credit cards used by residents for various departments managed by the Water Utilities Department. This one-year extension will be necessary to continue to process

credit card payments while transitioning to a new vendor. The City will also be receiving full credit card information for customers through the XiTransfer one-time conversion.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. This contract renewal option includes the most current living wage of \$17.82.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On February 13, 2013, the City Council authorized a five-year service contract, with two, two-year renewal options for credit card payment processing services for Water Utilities with Paymetric, Inc. by Resolution No. 13-0287.

On April 11, 2018, the City Council authorized Supplemental Agreement No. 4 to exercise the first of two, two-year renewal options to the service contract with Paymetric, Inc. for credit card payment processing services for numerous departments, managed by the Water Utilities Department by Resolution No. 18-0545.

On June 10, 2020, the City Council authorized Supplemental Agreement No. 5 to exercise the second of two, two-year renewal options to the service contract with Paymetric, Inc. for credit card processing services for numerous departments, managed by the Water Utilities Department by Resolution No. 20-0925.

**FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
Data Services	\$84,050.00	\$76,050.00	\$0.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$160,100.00	Other Services	23.80%*
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	\$0.00
• *This item reflects previous Business Inclusion and Development Policy M/WBE goal.		
• This contract does not meet the M/WBE goal.		
• Paymetric, Inc.- Non-local; Workforce - 0.00% Local		

**OWNER**

**Paymetric, Inc.**

8500 Governors Hill Dr.  
Symmes Township, OH 75249

Stephanie Harris, Chief Executive Officer