



Legislation Details (With Text)

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File created: 5/29/2024 **In control:** Office of Procurement Services

On agenda: 6/26/2024 **Final action:**

Title: Authorize Supplemental Agreement No. 3 to exercise the one-year renewal option to the service contract with GovOS, Inc. for licenses, training, maintenance, and support of a vendor hosted hotel occupancy tax and short-term rental online portal for the City Controller’s Office - Not to exceed \$108,000.00 - Financing: Convention and Event Services Fund (subject to annual appropriations)

Sponsors:

Indexes: 100

Code sections:

Attachments: 1. Resolution

Date	Ver.	Action By	Action	Result
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STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: June 26, 2024

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Donzell Gipson

SUBJECT

Authorize Supplemental Agreement No. 3 to exercise the one-year renewal option to the service contract with GovOS, Inc. for licenses, training, maintenance, and support of a vendor hosted hotel occupancy tax and short-term rental online portal for the City Controller’s Office - Not to exceed \$108,000.00 - Financing: Convention and Event Services Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This Supplemental Agreement will provide for continued licenses, training, maintenance, and support of a vendor hosted hotel occupancy tax (HOT) and short-term rental (STR) online portal for the City Controller’s Office.

This system includes electronic compliance monitoring, registration, billing, and remittance capabilities for the City, hoteliers, and STR hosts. The system also provides continuous discovery of

the STRs within the city limits, communication with STR hosts regarding requirements for registration and self-reporting, and training on the process to register. Importantly, this system will be more efficient for the City Controller's Office because it will eliminate the manual processes currently in place to manage HOT collections and provide the ability to pay HOT and Tourism Public Improvement District Assessment Fees electronically.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. This contract renewal option includes the living wage of \$18.24.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 10, 2019, the City Council authorized a five-year service contract, with a one-year renewal option, for licenses, training, maintenance, and support of a vendor hosted short-term rental and hotel occupancy tax system with MUNIRevs, Inc. dba LODGINGRevs by Resolution No. 19-0518.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
Convention and Event Services Fund	\$108,000.00	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$108,000.00	Other Services	23.80%*
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	\$0.00
• This item does not meet the M/WBE subcontracting goal.		
• GovOS, Inc. - Non-local; Workforce - 0.00% Local		

OWNER

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Matt Coury, Chief Executive Officer
Josh Stanley, Chief Operating Officer