



Legislation Details (With Text)

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**Type:** CONSENT AGENDA      **Status:** Approved

**File created:** 11/17/2023      **In control:** Office of Emergency Management

**On agenda:** 1/10/2024      **Final action:**

**Title:** Authorize Supplemental Agreement No. 1 to the professional services contract for an increase in the contract with Innovative Emergency Management for an expansion of scope upgrading the regional tabletop exercise to a regional functional exercise - Not to exceed \$122,244.00, from \$491,219.00 to \$613,463.00 - Financing: FY2021 Regional Catastrophic Preparedness Grant Program Fund

**Sponsors:**

**Indexes:** 100

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**Attachments:** 1. Resolution

Date	Ver.	Action By	Action	Result
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**STRATEGIC PRIORITY:** Public Safety

**AGENDA DATE:** January 10, 2024

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Emergency Management

**EXECUTIVE:** Jon Fortune

**SUBJECT**

Authorize Supplemental Agreement No. 1 to the professional services contract for an increase in the contract with Innovative Emergency Management for an expansion of scope upgrading the regional tabletop exercise to a regional functional exercise - Not to exceed \$122,244.00, from \$491,219.00 to \$613,463.00 - Financing: FY2021 Regional Catastrophic Preparedness Grant Program Fund

**BACKGROUND**

This service contract provides consulting services to assist in the development of a regional catastrophic preparedness framework for the Office of Emergency Management. The City is a recipient of the 2021 Regional Catastrophic Preparedness Grant. In our application, the City outlined several projects to utilize these funds to complete the three phases of catastrophic preparedness.

As the project has progressed, the need for an updated exercise deliverable has become apparent due to increasing stakeholder engagement levels and the need to validate the planning deliverables. A tabletop exercise will no longer meet the needs of the planning process and the requirements of catastrophic preparedness. Instead, a functional exercise will allow for better region-wide

coordination between multiple stakeholders as the planning deliverables are validated.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 10, 2021, the City Council authorized the acceptance of a grant from the U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency for the FY2021 Regional Catastrophic Preparedness Grant Program (Federal Award ID No. EMT2021-CA-00055-S01, CFDA No. 97.111) to provide for salary and fringe benefits of one planner, and to fund activities related to providing resources to close known capability gaps in Housing and Logistics and Supply Chain Management, encouraging innovative regional solutions to issues related to catastrophic incidents, and building on existing regional efforts for the period September 1, 2021 through August 31, 2025, by Resolution No. 21-1828.

On August 10, 2022, the City Council authorized a professional services contract with Innovative Emergency Management (VS0000082750), approved as to form by the City Attorney, for consulting services to assist in the development of a regional catastrophic preparedness framework for the Office of Emergency Management for a term of three years, in an amount not to exceed \$491,219.00, by Resolution No. 22-1116.

The Public Safety Committee will be briefed by memorandum regarding this matter on January 8, 2024.

**FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
Regional Catastrophic Preparedness Grant Program Fund	\$122,244.00	\$0.00	\$0.00