



Legislation Text

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File #: 24-470, Version: 1

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**STRATEGIC PRIORITY:** Transportation & Infrastructure

**AGENDA DATE:** March 27, 2024

**COUNCIL DISTRICT(S):** 6

**DEPARTMENT:** Department of Aviation

**EXECUTIVE:** Kimberly Bizer Tolbert

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**SUBJECT**

Authorize an engineering services contract with Michael Baker International, Inc. to complete a comprehensive study for an analysis of existing administrative spaces, distinguish additional space that can be used, and receive recommendations on next steps necessary to plan for space requirements at Dallas Love Field - Not to exceed \$569,812.40 - Financing: Aviation Construction Fund

**BACKGROUND**

With the increase in passenger activity and subsequent staffing levels required to support increased services at Dallas Love Field (DAL), the Department of Aviation is looking for ways to maximize the use of our existing facilities and consider if additional administrative space is needed to accommodate continued growth.

Request for Statement of Qualifications was advertised on October 5 and 12, 2023. Three qualifications were received, and the Selection Committee reviewed, ranked, and selected all three firms to submit proposals and held interviews on December 13, 2023. Michael Baker International, Inc. was the firm selected to complete the study for this project.

This action will authorize an engineering services contract with Michael Baker International, Inc. to complete a comprehensive study for the Airport Space Planning at DAL.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Study	May 2024
Complete Study	December 2024

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

This item has no prior action.

**FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
Aviation Construction Fund	\$569,812.40	\$0.00	\$0.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$569,812.40	Architecture & Engineering	34.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
38.82%	38.82%	\$221,176.37
<ul style="list-style-type: none"> <li>• This contract exceeds the M/WBE goal.</li> <li>• Michael Baker International, Inc. - Local; Workforce - 0.2%% Local</li> </ul>		

**PROCUREMENT INFORMATION**

On October 5 and 12, 2023, three Statement of Qualifications (SOQ) were received for the airport space planning at Dallas Love Field.

The following three firms submitted SOQ:

1. Michael Baker International, Inc.
2. GSR Andrade Architects, Inc.
3. HED

On November 22, 2023, three Request for Proposals (RFP) were received for the airport space planning at Dallas Love Field.

The following three firms submitted RFP:

1. Michael Baker International, Inc.
2. GSR Andrade Architects, Inc.
3. HED

\*Denotes only firm

**Selected Firm**

**Contract Amount**

\*Michael Baker International, Inc.      \$569,812.40  
 1501 Lyndon B Johnson Freeway  
 Suite 650  
 Dallas, TX 75234

**OWNER**

**Michael Baker International, Inc.**

Jason Spies, PE, Office Executive, Vice President, Principal-in-Charge

**MAP**

Attached