



Legislation Text

File #: 24-572, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: February 28, 2024
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year service price agreement for citywide window washing services - 7916 Holdings, LLC dba Squeegee Squad, lowest responsible bidder of two - Estimated amount of \$1,138,860 - Financing: General Fund (\$364,650) and Aviation Fund (\$774,210) (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for citywide window washing services. This includes the removal of dirt, debris, water scale, mineral scale, and other accumulations. These services are to include but not limited to the following locations:

- City Hall
- Love Field Terminal
- Morton H. Myerson Symphony Center
- Majestic Theater
- Jack Evans Police Headquarters
- Dallas Fire Rescue Training and Maintenance Center
- Central Library
- Oak Cliff Municipal Center
- Moody Performance Hall
- Cedar Crest Golf Course

Environmentally preferred cleaning products, certified by Green Seal, are included in these services. Green Seal meets the U.S. Environmental Protection Agency's criteria for third-party certifiers of environmentally preferred products.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$18.24; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 23, 2019, the City Council authorized a three-year service price agreement for window washing services with Jack & Joe's Window Cleaning, Inc. dba Squeegee Squad, D&A Building Services, Inc., City Wide Building Services, and Member's Building Maintenance, LLC by Resolution No. 19-0188.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
General Fund	\$119,118.92	\$126,546.67	\$118,984.41
Aviation Fund	\$258,070.00	\$258,070.00	\$258,070.00
Total	\$377,188.92	\$384,616.67	\$377,054.41

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$1,138,860.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
• The Request for Bid method of procurement resulted in the lowest responsive bidders being selected.		
• 7916 Holdings, LLC dba Squeegee Squad - Local; Workforce - 0.00% Local		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none">• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements• Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BJ23-00021104. We opened them on February 3, 2023. We recommend the City Council award this service price agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*7916 Holdings, LLC dba Squeegee Squad	2423 Arbuckle Ct. Dallas, TX 75229	\$1,138,860.00
Blue Corp Building Management, LLC	8200 Clark Springs Dr. Suite101 Dallas, TX 75236	\$1,350,970.00

OWNER

7916 Holdings, LLC dba Squeegee Squad

Jennifer Read, Owner