



Legislation Text

File #: 24-1510, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: May 22, 2024

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Donzell Gipson

SUBJECT

Authorize a three-year service price agreement for sports officiating services for the Park & Recreation Department - Top Basketball Officials Association in the estimated amount of \$1,090,000.00 and Raymond Alford, Jr. dba Realford Consulting, LLC in the estimated amount of \$850,945.00 lowest responsible bidders of three - Total estimated amount of \$1,940,945.00 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for sports officiating services for the Park & Recreation Department. These sports officiating services are for multiple game types such as basketball, baseball, soccer, flag football, volleyball, softball, and kickball. Sports officiating services will include referees, umpires, timekeepers, and scorekeepers, for each game type.

All youth programs teach the value of practice, sportsmanship, teamwork, and individual development, while building a positive image and understanding of the sport. This service price agreement will help facilitate Park & Recreation Department's focus on introducing and improving the fundamental skills of a particular sport, by encouraging and promoting healthy competition through officials providing safe, regulated, and fair league play.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$18.24; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 4, 2024, the Park & Recreation Board authorized sports officiating services with Top Basketball Officials Association and Realford Consulting, LLC.

On August 14, 2019, the City Council authorized a three-year service price agreement for sports officiating services for the Park and Recreation Department with Top Basketball Official Association, Meto Fort Worth ASA dba USA Softball of DFW, and Dallas Sports Alliance dba Oak Cliff Sports Group by Resolution No. 19-1121.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
General Fund	\$161,745.41	\$161,745.41	\$1,617,454.18

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$1,940,945.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • The Request for Bid method of procurement resulted in the lowest responsive bidders being selected. • Top Basketball Officials Association- Local; Workforce - 0.00% Local; Raymond Alford, Jr. dba Realford Consulting, LLC - Local; Workforce - 0.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BD24-00023526. We opened them on December 29, 2023. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Top Basketball Officials Association	506 Forsythe Dr. Dallas, TX 72517	Multiple groups
*Raymond Alford, Jr. dba Realford Consulting, LLC	7540 Gayglen Dr. Dallas, TX 75217	Multiple groups
Flip Five Enterprise LLC	2709 Clovermeadow Dr. Fort Worth, TX 76123	Non-responsive

OWNERS

Top Basketball Officials Association

Carl Richardson, President

Raymond Alford, Jr. dba Realford Consulting, LLC

Raymond Alford, Owner