



Legislation Text

File #: 20-623, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 8, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize **(1)** a one-year master agreement for the purchase of recreational vehicles to serve as quarantine shelters for first responder employees in an estimated amount of \$1,391,300; and **(2)** the ratification of \$106,400 for the immediate purchase of recreational vehicles to serve as quarantine shelters for first responder employees - Fun Town RV LP - Total estimated amount of \$1,497,700 - Financing: Equipment and Fleet Management Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This one-year master agreement allows for the purchase of recreational vehicles (RV) to serve as quarantine shelters for first responders. This agreement includes a buy back option where the vendor agrees to repurchase the RVs from the City. This buy back option is at a pro-rated amount (up to 90 percent) based on the length of time the City owns the units and the overall condition of the units at the time of buy back.

The RVs are completely self-contained units ranging in size from approximately 21-26 feet in length with beds, a small kitchenette, bathroom, and shower.

This service was procured utilizing emergency procurement guidelines which allow for the procurement of goods and services where routine bidding requirements cannot be followed. Emergency procurements are exempt from competitive bidding under the City Charter and State Law.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2020	FY 2021	Future Years
Equipment and Fleet Management Fund	\$1,497,700.00	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$1,497,700.00	Emergency Services	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Emergency Service contracts				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Emergency Procurement	<ul style="list-style-type: none">• Procurement utilizing emergency procurement guidelines• Where routine bidding requirements cannot be followed• Emergency procurements are exempt from competitive bidding under the City Charter and State Law
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OWNER

Fun Town RV, LP
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Cleburne, TX 76031

Jarrod McGhee, Chief Executive Officer
Raul Ramirez, Vice President