Legislation Text

File #: 20-41, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: January 22, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for liquid cationic polymer for the Water Utilities Department - Polydyne, Inc., only bidder - Estimated amount of $3,663,600 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for liquid cationic polymer (LCP) for water treatment at all City water purification plants. Used as a coagulant to aid in the chemical treatment process, LCP removes suspended and colloidal particles from water. LCP also lowers the amount of ferric sulfate needed to reduce cloudiness in the water as required by Texas Commission of Environmental Quality regulations.

The Water Utilities Department (DWU) has used LCP for decades as the coagulant aid of choice and this master agreement will continue to provide National Sanitary Foundation 60 certified LCP for use at all City water purification plants. DWU is responsible for providing clean drinking water to approximately 2.3 million people in Dallas and surrounding communities.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Business Diversity sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 23, 2013, City Council authorized a two-year master agreement for liquid cationic polymer to be used by Dallas Water Utilities with Polydyne, Inc. by Resolution No. 13-0170.

FISCAL INFORMATION

Dallas Water Utilities Fund - $3,663,600.00 (Estimated amount)

Fund	FY 2020	FY 2021	Future Years
Dallas Water Utilities Fund	$1,221,200.00	$1,221,200.00	$1,221,200.00
Total	$1,221,200.00	$1,221,200.00	$1,221,200.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	**Category**	**M/WBE Goal**	**M/WBE %**	**M/WBE $**
$3,663,600.00	Goods	18.00%	10.89%	$398,880.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed

The Office of Procurement Services received the following bid from solicitation number BF20-00012098. We opened it on December 12, 2019. We recommend the City Council award this master agreement in its entirety to the only bidder.

Bidder	**Address**	**Amount**
*Polydyne, Inc.	One Chemical Plant Rd. Riceboro, GA 31323	$3,663,600.00

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Note: The Office of Procurement Services conducted a single bid review and found no exceptions.

OWNER

Polydyne, Inc.

John Pittman, President
Boyd Stanley, Vice President
Christopher Gannon, Secretary
Mark Schlag, Treasurer