



Legislation Text

File #: 22-2687, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: December 14, 2022

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Jack Ireland

SUBJECT

Authorize a five-year master agreement for the purchase of oil, grease, and lubricants for citywide use - Atlantic Petroleum & Mineral Resources, Inc. in the estimated amount of \$6,693,894.28, W. Douglass Distributing, LTD in the estimated amount of \$6,059,174.26, Western Marketing, Inc. in the estimated amount of \$429,779.62, Texas Pride Fuels, Ltd. in the estimated amount of \$405,125.60, NCH Corporation dba Certified Laboratories Division in the estimated amount of \$238,431.32, MHC Kenworth South Dallas in the estimated amount of \$162,813.06, and Schaffer Manufacturing Co. in the estimated amount of \$7,125.24 , lowest responsible bidders of seven - Total estimated amount of \$13,996,343.38 - Financing: General Fund (\$3,526,017.63), Equipment and Fleet Management Fund (\$3,241,271.55), Dallas Water Utilities Fund (\$3,151,516.27), Sanitation Operation Fund (\$2,678,309.05), and Stormwater Drainage Management Operations Fund (\$1,399,228.88)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of oil, grease, and lubricants for citywide use. These products are used for the maintenance and repair of various types of equipment (gearboxes, pumps, compressors, motors, non-vehicle engines, etc.). The products will also be used to maintain vehicles used by departments such as Equipment and Fleet Management, Fire-Rescue, Water Utilities (DWU), Park & Recreation, and Sanitation Services. Specialty oil, grease, and lubricants have extensive applications and is often used for such as stationary equipment, transformers, and generators which are used by DWU.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 12, 2018, City Council authorized a three-year master agreement for oil, grease, and lubricants for citywide use with Western Marketing, Inc., NCH Corporation dba Certified Laboratories, and Schaeffer Manufacturing Company by Resolution No. 18-1811.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
General Fund	\$ 204,363.72	\$ 794,363.72	\$2,527,290.19
Equipment and Fleet Management Fund	\$ 648,254.29	\$ 648,254.32	\$1,944,762.94
Dallas Water Utilities Fund	\$ 563,887.85	\$ 652,353.06	\$1,935,275.36
Sanitation Operation Fund	\$ 535,661.81	\$ 535,661.81	\$1,606,985.43
Stormwater Drainage Management Operations Fund	\$ 12,000.00	\$ 359,557.22	\$1,027,671.66
Total	\$1,964,167.67	\$2,990,190.13	\$9,041,985.58

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$13,996,343.38	Goods	32.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	0.00% \$0.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. • Atlantic Petroleum & Mineral Resources, Inc. - Non-local; Workforce -100.00% Local • Douglass Distributing, LTD - Non-local; Workforce -0.00% Local • Western Marketing, Inc. - Non-local; Workforce -100.00% Local • Texas Pride Fuels, Ltd. - Non-local; Workforce -100.00% Local • NCH Corporation dba Certified Laboratories Division - Local; Workforce -7.06% Local • MHC Kenworth South Dallas - Local; Workforce -25.99% Local • Schaeffer Manufacturing Company - Non-local; Workforce -0.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none">• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements• Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BA22-00020103. We opened them on September 30, 2022. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Atlantic Petroleum & Mineral Resources, Inc.	1445 North Loop West Houston, TX 77008	Multiple lines
*W. Douglass Distributing, LTD	325 East Forest Ave. Sherman, TX 75090	Multiple lines
*Western Marketing, Inc.	816 South Blue Mound Rd. Fort Worth, TX 76131	Multiple lines
*Texas Pride Fuels, Ltd.	1300 Highway 199 E. Springtown, TX 76082	Multiple lines
*NCH Corporation dba Certified Laboratories Division	2727 Chemsearch Blvd. Irving, TX 75062	Multiple lines
*MHC Kenworth South Dallas	4040 Irving Blvd. Dallas, TX 75247	Multiple lines
*Schaeffer Manufacturing Co.	102 Barton St. St. Louis, MO 63104	Multiple lines

OWNERS

Atlantic Petroleum & Mineral Resources, Inc.

Anthony Ndah, President

W. Douglass Distributing, LTD

Brad Douglass, Owner

Western Marketing, Inc.

Dustin McClintock, Vice President

Texas Pride Fuels, Ltd.

Dan Hale, Owner

NCH Corporation dba Certified Laboratories Division

Jim Rogers, President

MHC Kenworth South Dallas

Tim Murphy, Chairman

Mike Murphy, Chief Executive Officer

Schaeffer Manufacturing Company

Larry Hofstetter, President

Dennis McCarthy, Chief Financial Officer