



## Legislation Text

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**File #:** 23-2970, **Version:** 1

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**STRATEGIC PRIORITY:** Government Performance & Financial Management  
**AGENDA DATE:** December 13, 2023  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Jack Ireland

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### **SUBJECT**

Authorize a three-year service price agreement for citywide emergency generator maintenance and repairs - Genserve LLC dba. LJ Power, Inc., lowest responsible bidder of two - Estimated amount of \$734,185 - Financing: General Fund (subject to annual appropriations)

### **BACKGROUND**

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for emergency generator maintenance and repairs for citywide use. Each year, an annual preventative maintenance service schedule is performed, followed by a quarterly preventative maintenance service schedule to ensure optimal operation of each serviced generator. Repair services are provided when there is a deficiency which would impede the generator from performing at optimum efficiency.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$17.82; the selected vendor meets this requirement.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On January 8, 2020, the City Council authorized a three-year service price agreement for emergency generator repair and maintenance for citywide use with LJ Power, Inc. by Resolution No. 20-0122.

**FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
General Fund	\$244,728.33	\$244,728.33	\$244,728.34

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$734,185.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> <li>• The Request for Bid method of procurement resulted in the lowest responsive bidders being selected.</li> <li>• Genserve LLC dba LJ Power, Inc. - Non-local; Workforce - 0.00% Local</li> </ul>		

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> <li>• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements</li> <li>• Negotiations are not allowed</li> </ul>
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The Office of Procurement Services received the following bids from solicitation number BJ23-00021595. We opened them on April 28, 2023. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidder by group. Information related to this solicitation is available upon request.

\*Denotes successful bidder

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Genserve LLC dba LJ Power, Inc.	12707 Nutty Brown Rd. Building F Austin, TX 78737	Multiple Groups

Diversified Power  
Systems, Inc.

900 North Walnut Creek Dr.  
PMB 414  
Suite 100  
Mansfield, TX 76063

Multiple Groups

**OWNER**

**Genserve, LLC dba LJ Power, Inc.**

Norman Larry Davis, President  
Fred Smagorinsky, Chief Executive Officer