



Legislation Text

File #: 22-2242, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: October 26, 2022
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year cooperative purchasing agreement for temporary staffing services for the Department of Human Resources with BGSF Professional, LLC, through the Houston-Galveston Area Council cooperative agreement - Estimated amount of \$350,000 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a cooperative purchasing agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that the need combined with the amount budgeted will determine the amount spent under this agreement.

This cooperative purchasing agreement provides for temporary staffing services for the Department of Human Resources. The City would engage the recommended supplier, via the Houston-Galveston Area Council cooperative agreement, to assist with our immediate temporary staffing needs. It is the City's intent to engage the firm for the following areas: employee relations/investigations, contract processing, budget, and accounting, recruitment, compensation, and onboarding for use by various departments within the City.

The Houston-Galveston Area Council cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code which authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 26, 2022, City Council authorized Supplemental Agreement No. 1 to the interlocal contract with BG Staffing Inc. for the provision of HRIS staff to increase the contract; and extending the term from February 1, 2021 to September 1, 2023, by Resolution No. 22-0228.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
General Fund	\$116,666.66	\$116,666.66	\$116,666.68

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$350,000	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • The Business Inclusion and Development Policy does not apply to Cooperative Purchasing Agreements. • BGSF Professional, LLC - Non-local; Workforce - 15.25% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing Agreement	<ul style="list-style-type: none"> • Cooperative purchasing agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices • The cooperative purchasing agreement is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement
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OWNER

BGSF Professional, LLC
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 Plano, TX 75024

Beth Garvey, President