



Legislation Text

File #: 21-516, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: April 14, 2021

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a five-year service price agreement for interior landscape maintenance and the purchase of replacement plants for citywide use - Urban Environments, LLC dba Urban Jungles, lowest responsible bidder of four - Estimated amount of \$212,237.50 - Financing: General Fund (\$94,997.50) and Aviation Fund (\$117,240.00)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for interior landscaping services and new or replacement interior plant purchases for City Hall, Love Field, and other City facilities. This agreement will be used for the maintenance and purchase of interior plants such as low-light plants, flowering plants, potted orchids, or containers filled with a variety of plants and flowers.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$12.38; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 22, 2017, City Council authorized a three-year service contract to provide interior landscaping services with Urban Environments, LLC dba Urban Jungle; and a three-year master agreement for the purchase of interior plants with LaFoy Services, Inc. by Resolution No. 17-0346.

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
General Fund	\$31,665.83	\$31,665.83	\$ 31,665.84
Aviation Fund	\$23,487.50	\$23,487.50	\$ 70,265.00
Total	\$55,153.33	\$55,153.33	\$101,930.84

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$212,237.50	Other Services	N/A	N/A	N/A
<ul style="list-style-type: none"> • The Business Inclusion and Development Policy does not apply to Other Service contracts. • Urban Environments, LLC dba Urban Jungles - Local; Workforce - 66.00% Local 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BI21-00015176. We opened them on January 15, 2021. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidder by group.

*Denotes successful bidder

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*Urban Environments, LLC dba Urban Jungles	4216 Main St. Dallas, TX 75226	Group 1 - \$ 94,800.00 Group 2 - \$117,240.00 Group 3 - \$ 197.50

LaFoy Services, Inc.	1756 Jay Ell Dr. Richardson, TX 75081	Group 1 - \$114,025.00 Group 2 - \$167,250.00 Group 3 - \$ 224.00
Unicare Building Maintenance, Inc.	11148 Morrison Ln. Dallas, TX 75229	Group 1 - \$177,330.00 Group 2 - \$189,750.00 Group 3 - \$ 210.45
Abventure Designs, LLC	1705 Port Millstone Tr. St Paul, TX 75098	Non-responsive

OWNER

Urban Environments, LLC dba Urban Jungles

Linda Young, President