



Legislation Text

File #: 23-2961, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: December 13, 2023
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize **(1)** a three-year service price agreement for animal identification microchips and associated database services for the Department of Dallas Animal Services - Pethealth Services USA, Inc. in the estimated amount of \$136,000, and **(2)** a three-year master agreement for the purchase of animal identification microchip scanners for the Department of Dallas Animal Services - Datamars, Inc. in the estimated amount of \$35,800, lowest responsible bidders of five - Not to exceed of \$171,800 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of these agreements is to establish firm pricing for services and goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amounts are intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under these agreements.

These agreements will provide for animal identification microchips, scanners, and database services for the Department of Dallas Animal Services (DAS). DAS microchips approximately 15,000 animals per year which includes resident requests for microchipping of their pets and animals that are adopted from DAS. Mandatory microchipping has replaced animal registration/pet licensing in the City. To assist area residence with compliance to City Code 7-4.2, and to continue efforts in reuniting pets with their families, all animals adopted from DAS leave the facility microchipped.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$17.82; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 10, 2019, the City Council authorized a three-year master agreement for animal identification microchips for the Department of Dallas Animal Services with Pethealth Services USA, Inc. by Resolution No. 19-0521.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
General Fund	\$57,266.67	\$57,266.67	\$57,266.66

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$171,800.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
• This item is Other Services which does not have an availability and disparity participation goal.		
• Pethealth Services USA, Inc. - Non-local; Workforce - 0.00% Local • Datamars, Inc. - Non-local; Workforce - 0.00%		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none">• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements• Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BW23-00021835. We opened them on May 26, 2023. We recommend the City Council award these agreements to the lowest responsive and responsible bidders by line.

*Denotes successful bidders

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Pethealth Services USA, Inc.	3315 East Algonquin Rd. Rolling Meadows, IL 60008	Line 1 - \$110,000 Line 2 - \$ 26,000 Line 3 - No bid
*Datamars, Inc.	1110 Industrial Blvd. Temple, TX 76504	Line 1 - No bid Line 2 - \$31,600 Line 3 - \$35,800
IDtag.com dba Smart tag	184 Westwood Ave. Long Branch, NJ 07740	Line 1 - \$159,200 Line 2 - \$ 31,840 Line 3 - \$ 39,800
Kinetic Motorwerks LLC	2800 Post Oak Blvd. Suite 4100 Houston, TX 77056	Line 1 - \$192,000 Line 2 - \$ 38,400 Line 3 - \$ 57,800
Covetrus North America LLC	400 Metro Pl., N Dublin, OH 43017	Line 1 - \$278,000 Line 2 - \$ 55,600 Line 3 - \$ 49,326
Intervet DBA Merck Animal Health	10488 South 136th St. Omaha, NE 68138	Non-responsive

OWNERS

Pethealth Services USA, Inc.

Nicole Bennett, Chief Executive Officer

Datamars, Inc.

Brian Zapach, Chief Executive Officer