



## Legislation Text

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**File #:** 20-2062, **Version:** 1

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**STRATEGIC PRIORITY:** Government Performance and Financial Management  
**AGENDA DATE:** November 11, 2020  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Elizabeth Reich

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### **SUBJECT**

Authorize a three-year master agreement for original equipment manufacturers parts and accessories for water and wastewater equipment for the Water Utilities Department - Fin-Tek Corporation dba Fin-Tek Ozone in the estimated amount of \$159,300 and Municipal Valve & Equipment Company, Inc. in the estimated amount of \$13,500, lowest responsible bidders of seven - Total estimated amount of \$172,800 - Financing: Dallas Water Utilities Fund

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement provides original equipment manufacturers parts and accessories for water and wastewater equipment. These parts are used for the maintenance and repair of existing equipment such as lime slakers, grit removers, vacuum breakers, chlorinators, belt filter presses, evaporators, and pumps. This master agreement is only utilized to supply parts for equipment that must be repaired with original equipment manufacturers parts to maintain equipment under warranty.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Economic Development Business Workforce and Inclusion Division sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 28, 2017, City Council authorized a three-year master agreement for original equipment manufacturers parts and accessories for water/wastewater pre-existing equipment with Environmental Improvements, Inc., Hartwell Environmental Corporation, Simba Industries, Cole-Parmer Instrument Company LLC, Fin-Tek Corporation, and Municipal Valve & Equipment Company, Inc. by Resolution No. 17-1044.

**FISCAL INFORMATION**

Fund	FY 2021	FY 2022	Future Years
Dallas Water Utilities Fund	\$57,600.00	\$57,600.00	\$57,600.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$172,800.00	Goods	18.00%	3.22%	\$5,575.50
<ul style="list-style-type: none"> <li>• This contract does not meet the M/WBE goal, but complies with good faith efforts.</li> <li>• Fin-Tek Corporation dba Fin-Tek Ozone - Non-Local; Workforce - 0.00% - Local • Municipal Valve &amp; Equipment Company, Inc. - Non-Local; Workforce - 10.00% - Local</li> </ul>				

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> <li>• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements</li> <li>• Negotiations are not allowed</li> </ul>
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The Office of Procurement Services received the following bids from solicitation number BF20-00013033. We opened them on June 18, 2020. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Fin-Tek Corporation dba Fin-Tek Ozone	6 Leo Pl. Wayne, NJ 07470	Multiple Lines

*Municipal Valve & Equipment Company, Inc.	4010 Billy Mitchell Dr. Addison, TX 75001	Multiple Lines
Environmental Improvements, Inc.	517 North Kealy Ave. Lewisville, TX 75057	Non-responsive
Hartwell Environmental Corporation	5211 West Arkansas Ln. Arlington, TX 76016	Non-responsive
Macaulay Controls Company	13920 Osprey Ct. Suite E Webster, TX 77598	Non-responsive
Pierce Pump Co.	9010 John W. Carpenter Fwy. Dallas, TX 75247	Non-responsive
Simba Industries	753 Port America Pl. Grapevine, TX 76051	Non-responsive

### **OWNERS**

#### **Fin-Tek Corporation dba Fin-Tek Ozone**

Donald R Finnegan, President  
Mary E Finnegan, Vice President

#### **Municipal Valve & Equipment Company, Inc.**

David McGoodwin, President  
Randy Greene, Secretary/Treasurer