



Legislation Text

File #: 23-2345, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: September 27, 2023

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Jack Ireland

SUBJECT

Authorize a one-year service contract, with two one-year renewal options, for access to homeless recovery services on behalf of the Office of Homeless Solutions for the period October 1, 2023 through September 30, 2024 - Austin Street Center in the amount of \$575,000 per year, CitySquare in the amount of \$475,000 per year, and Bridge Steps dba The Bridge in the amount of \$450,000 per year, most advantageous proposers of three -Total not to exceed \$1,500,000 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for access to homeless recovery services for the Office of Homeless Solutions. These services enable individuals to secure independent housing, secure competitive employment, build or improve existing relationships, and achieve and maintain ongoing recovery from medical, mental health, and substance use disorders. The funding for the services are provided through Healthy Community Collaborative funds received by the City for the Texas Health and Human Services Commission.

A four-member committee from the following departments reviewed and evaluated the qualifications:

- Office of Arts and Culture (1)
- Office of Economic Development (1)
- Office of Homeless Solutions (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 40 Points
- Approach 40 points
- Cost and timeframe 20 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$17.82; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 27, 2020, the City Council authorized to execute a service price contract with Bridge Steps, Shelter Ministries of Dallas, and CitySquare, for access to homeless recovery services for the Office of Homeless Solutions for a term of two years, in a total amount not to exceed \$2,000,000.00, by Resolution No. 20-0836.

On August 11, 2021, the City Council authorized (1) a correction to Resolution No. 20-0836, previously approved on May 27, 2020 for the Texas Health and Human Services Commission (THHSC) Health Community Collaborative (HCC) Program to: (a) include a one-year renewal option; (b) exercise the renewal option; (c) amend the service price agreement with, Shelter Ministries of Dallas dba Austin Street Center, Bridge Steps and CitySquare; and (d) correct the total amount not to exceed from \$2,000,000.00 to \$4,000,000.00; and (2) an amendment to the executed service price with Bridge Steps in the amount of \$1,306,673.24, Shelter Ministries of Dallas in the amount of \$1,279,694.00, and CitySquare in the amount of \$913,632.76, for access to homeless recovery services for the Office of Homeless Solutions for a term of one year with one-year renewal option, in a total of \$2,000,000.00, by Resolution No. 21-1255.

On August 24, 2022, the City Council authorized funding between the City of Dallas with Austin Street Center (VC0000011655) in the amount of \$548,440.00, Bridge Steps (VS0000067075) in the amount of \$560,000.00 and CitySquare (VS0000000497) in the amount of \$391,560.00; to be funded by the City of Dallas for FY 2022-23, in a total amount not to exceed \$1,500,000.00, for access to homeless recovery services for the Office of Homeless Solution for a term of one year, in a total amount of \$1,500,000.00, by Resolution No. 22-1213.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
General Fund	\$1,500,000	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$1,500,000.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • This item is Other Services which does not have an availability and disparity participation goal. • Austin Street Center - Local; Workforce - 60.00% Local • CitySquare - Local; Workforce - 43.79% Local • Bridge Steps dba The Bridge - Local; Workforce - 50.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Proposal	<ul style="list-style-type: none"> • Utilized for professional, personal, revenue, and planning services • Recommended offeror is the responsible offeror whose proposal most closely meets established criteria for the services advertised, based on demonstrated competence and qualifications at a fair and reasonable price • Always involves the evaluation by committee • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BCZ23-00021882. We opened them on May 26, 2023. We recommend the City Council award this service contract to the most advantageous proposers

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
Austin Street Center	1717 Jeffries Street Dallas, TX 75226	98.67
CitySquare	1610 South Malcolm X Blvd. Dallas, TX 75226	96.33

Bridge Steps
dba The Bridge

1818 Corsicana Street
Dallas, TX 75201

94.33

OWNERS

Austin Street Center

Daniel Roby, Chief Executive Officer

CitySquare

Larry James, Chief Executive
John Siburt, President

Bridge Steps dba The Bridge

Dr. David Woody, III, President
Vickie McDaniel, Chief Accounting Officer