



Legislation Text

File #: 23-2142, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: September 27, 2023
COUNCIL DISTRICT(S): 2, 3, 6, 7, 8, 10, 12
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year service price agreement for grounds maintenance services for the Police Department - Good Earth Corporation, most advantageous proposer of two - Estimated amount of \$679,650 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for grounds maintenance services for the Police Department. This contract will provide mowing, edging, trimming of ground cover/shrubs, leaf clean-up, plant bed maintenance, debris and litter removal, and tree-pruning services. Additionally, the awarded vendor will apply winter rye seed, herbicides, pre-emergent, and fertilizers as needed. These services will be provided at eleven properties as follows Central Operations Division, South Central Police Station, Auto Pound Unit, Northeast Operations Division, Northwest Operations Division, Property Unit Division, North Central Operations Division, Heliport, Jack Evans Headquarters, Rowlett Police Location, and Pistol Range.

A six-member committee from the following departments reviewed and evaluated the qualifications:

- Department of Equipment and Fleet Management (1)
- Fire-Rescue Department (1)
- Park & Recreation Department (1)
- Police Department (1)
- Water Utilities Department (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 30 points
- Cost 30 points
- Approach 25 points
- Equity 10 points
- Local Preference 5 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$17.82; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On May 13, 2020, the City Council authorized a three-year service price agreement for grounds maintenance at nine properties for Police Department with Weldon's Lawn and Tree and Good Earth Corporation by Resolution No. 20-0738.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
General Fund	\$43,837.00	\$224,449.00	\$411,364.00

<u>Council District</u>	<u>Amount</u>
2	\$165,090.00
3	\$134,778.00
6	\$138,506.00
7	\$ 30,454.00
8	\$ 50,299.00
10	\$ 90,099.00
12	\$ 70,424.00
Total	\$679,650.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$679,650.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • This item is Other Services which does not have an availability and disparity goal, however, the prime contractor is a certified WBE. • Good Earth Corporation - Local; Workforce - 86.56% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BBZ23-00021437. We opened them on March 10, 2023. We recommend the City Council award this service price agreement to the most advantageous proposer by group. Information related to this solicitation is available upon request.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Good Earth Corporation	7922 Forney Road Dallas, TX 75227	Multiple groups
SME Advocate Associations, Inc. dba SME & Associates, Inc.	13151 Emily Road Suite 135 Dallas, TX 75240	Multiple groups

OWNER

Good Earth Corporation

Kevin Points, Chief Executive Officer
Emily Points, Chief Financial Officer