



Legislation Text

File #: 20-1846, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: September 23, 2020

COUNCIL DISTRICT(S): N/A

DEPARTMENT: Department of Information and Technology Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize Supplemental Agreement No. 2 to the subscription and maintenance contract for Adobe enterprise licenses with SHI Government Solutions, Inc. through the BuyBoard purchasing cooperative agreement - Not to exceed \$674,534.00, from \$1,121,043.90 to \$1,795,577.90 - Financing: U.S. Department of Treasury - Coronavirus Relief Funds (\$608,574) and Data Services Fund (\$65,960)

BACKGROUND

This supplemental agreement will increase the limit for total electronic signature transactions for the City's Adobe Sign software subscription. This increase is needed to implement electronic signature capabilities for official court documents and police warrants to support new virtual hearing and warrant processes for the Court and Detention Services and the Dallas Police Department.

The coronavirus pandemic has forced the City to minimize physical interactions where possible to ensure the health and safety of the public and staff. The use of electronic signatures will eliminate the need for in person execution of these documents while maintaining the integrity of the hearing and warrant processes by virtualizing these two business functions. Additionally, this increase will allow the City to further leverage electronic signatures in other business areas and departments going forward.

The BuyBoard purchasing cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

On April 22, 2020, City Council authorized the acceptance of the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Coronavirus Relief Funds (CRF) to aid the COVID-19 response throughout the City by Resolution No. 20-0644.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 12, 2014, City Council authorized an increase to the master agreement with SHI Government Solutions, Inc., through the Department of Information Resources, State of Texas Cooperative contract, for computer software, network management products, and design and presentation software by Resolution No. 14-1883.

On February 25, 2015, City Council authorized a five-year master agreement for the purchase of various software including perpetual, fixed term, subscription and software as a service, software maintenance support and implementation services with SHI Government Solutions, Inc., Mobile Wireless, LLC, and Carahsoft Technology Corporation, through the Department of Information Resources, State of Texas Cooperative contract by Resolution No. 15-0340.

On November 28, 2018, City Council authorized a three-year subscription and maintenance service contract for Adobe enterprise licenses with SHI Government Solutions, Inc., through BuyBoard by Resolution No. 18-1705.

FISCAL INFORMATION

Fund	FY 2020	FY 2021	Future Years
U.S. Department of Treasury - Coronavirus Relief Funds	\$608,574.00	\$ 0.00	\$0.00
Data Services Fund	\$ 0.00	\$65,960.00	\$0.00
Total	\$608,574.00	\$65,960.00	\$0.00

Subscription and Maintenance Contract	\$1,081,340.00
Supplemental Agreement No. 1	\$ 39,703.90
Supplemental Agreement No. 2 (this action)	\$ 674,534.00
Total	\$1,795,577.90

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$674,534.00	Professional Services	23.80%	100.00%	\$674,534.00
<ul style="list-style-type: none"> • The Business Inclusion and Development Plan does not apply to Revenue contracts, however, the prime contractor is a certified M/WBE. • Supplemental Agreement No. 2 - 100.00% overall M/WBE participation • SHI Government Solutions, Inc. - Non-Local 				

OWNER

SHI Government Solutions, Inc.
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Thai Lee, President
Al Fitzgerald, Vice President