



## Legislation Text

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File #: 22-2244, Version: 1

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**STRATEGIC PRIORITY:** Government Performance & Financial Management  
**AGENDA DATE:** October 26, 2022  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Jack Ireland

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### **SUBJECT**

Authorize a three-year master agreement for the purchase of temporary traffic signs, permanent signposts, and installation hardware for permanent signs for various departments - Dallas Lite & Barricade, only bidder - Estimated amount of \$439,743.23 - Financing: General Fund (\$69,798.00) Dallas Water Utilities Fund (\$361,945.23), and Stormwater Drainage Management-Operations Fund (\$8,000.00)

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Code Compliance
- Department of Transportation
- Water Utilities Department

This master agreement will provide for the purchase of temporary traffic signs, permanent signposts, and installation hardware for permanent signs to be utilized by various departments.

Examples of temporary traffic signs include:

- Directional signs.
- Lane warning signs
- Lane information signs
- High pressure water main

- Roadway construction
- Temporary information and regulations

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On November 28, 2018, City Council authorized a three-year master agreement for the purchase of temporary traffic signs, permanent signposts, and installation hardware for permanent signs with Centerline Supply and Telecom Electric Supply by Resolution No. 18-1707.

**FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
General Fund	\$ 11,633.00	\$ 11,633.00	\$ 46,532.00
Dallas Water Utilities Fund	\$158,945.23	\$101,500.00	\$101,500.00
Stormwater Drainage Management Operations Fund	\$ 4,000.00	\$ 2,000.00	\$ 2,000.00
Total	\$174,578.23	\$115,133.00	\$150,032.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$439,743.23	Goods	32.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	\$0.00
• M/WBE goal waived due to no M/WBE availability.		
• Dallas Lite & Barricade - Local; Workforce - 100.00% Local		

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

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Low Bid	<ul style="list-style-type: none"><li>• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements</li><li>• Negotiations are not allowed</li></ul>
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The Office of Procurement Services received the following bid from solicitation number BV22-00017955. We opened it on January 14, 2022. We recommend the City Council award this master agreement in its entirety to the only bidder.

<b><u>Bidder</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
Dallas Lite & Barricade	2727 North Westmoreland Rd.	\$439,743.23 Dallas, TX 75212

Note: The Office of Procurement Services conducted a single bid review and found no exceptions.

**OWNER**

**Dallas Lite & Barricade**

Shane Howell, President  
Robert Galler, Vice President