



## Legislation Text

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**File #:** 23-2594, **Version:** 1

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**STRATEGIC PRIORITY:** Quality of Life, Arts & Culture  
**AGENDA DATE:** October 25, 2023  
**COUNCIL DISTRICT(S):** 10, 13  
**DEPARTMENT:** Park & Recreation Department  
**EXECUTIVE:** John D. Jenkins

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### **SUBJECT**

Authorize a professional services contract with Huitt-Zollars Inc. for design development, construction documents, environmental services, and construction administration for the extension of the trail within an abandoned railroad right-of-way for the SoPac Trail Improvements Project from Greenville Avenue to Meadow Road to the Northaven Trail - Not to exceed \$360,000.00 - Financing: SOPAC Trail Grant Fund

### **BACKGROUND**

This action will authorize a professional services contract with Huitt-Zollars Inc. for design development, construction documents, environmental services, and construction administration for the extension of approximately 1.10 miles of a 14-foot trail beginning from the end of the existing SoPac 4A Trail near Greenville Avenue to Meadow Road and connecting to the Northaven Trail bridge over White Rock Creek. This will connect the SoPac Trail to the Northaven Trail, the White Rock Creek Trail, and the Cottonwood Creek Trail.

On December 1, 2021, the City of Dallas advertised the Request for Qualifications for Engineering Consulting Services for the SoPac Trail. In response to this advertisement, the Dallas Park & Recreation Department received submittals from nine interested engineering firms on January 14, 2022.

In January 2022, the Dallas Park & Recreation Department evaluated and ranked the nine firms based on their qualifications for various bond projects. The top three ranked firms were shortlisted for interviews.

On September 19, 2022, the Dallas Park & Recreation Department selected Huitt-Zollars Inc. as the most qualified shortlisted firm based on their ranking for the SoPac Trail Improvements Project. A Request for a Proposal was sent for professional engineering services for the SoPac Trail Improvements Project to Huitt-Zollars Inc.

**ESTIMATED SCHEDULE OF PROJECT**

Begin Design                      January 2024  
 Complete Design                August 2024

**PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On August 12, 2020, the City of Dallas authorized an advanced funding agreement with Texas Department of Transportation (Agreement No. CSJ: 0918-47-274) for design and construction of the SoPac Trail by Resolution No. 20-1172.

On October 19, 2023, the Park and Recreation Board will consider authorizing a professional services contract with Huitt-Zollars Inc.

**FISCAL INFORMATION**

Fund	FY 2024	FY 2025	Future Years
SOPAC Trail Grant Fund	\$360,000.00	\$0.00	\$0.00

<b><u>Council District</u></b>	<b><u>Amount</u></b>
10	\$ 68,000.00
13	<u>\$292,000.00</u>
Total	\$360,000.00

**M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

<b>Contract Amount</b>	<b>Procurement Category</b>	<b>M/WBE Goal</b>
\$360,000.00	Architecture & Engineering	34.00%
<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
35.55%	35.55%	\$127,997.50
<ul style="list-style-type: none"> <li>• This contract exceeds the M/WBE goal.</li> <li>• Huitt-Zollars Inc. - Local; Workforce - 21.70% Local</li> </ul>		

**PROCUREMENT INFORMATION**

In accordance with the City of Dallas Administrative Directive 4-05 procurement guidelines, Huitt-Zollars Inc was selected as the most qualified consultant for this project.

**OWNER**

**Huitt-Zollars Inc.**

Chris Scott, RLA, ASLA, CNU-a, Principal

**MAP**

Attached