



Legislation Text

File #: 23-1649, Version: 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: June 28, 2023

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Jack Ireland

SUBJECT

Authorize a one-year service contract for the development and administration of the Dallas Accelerator Program for the Small Business Center Department with CEN-TEX Certified Development Corporation dba BCL of Texas in the amount of \$225,000, Greater Dallas Hispanic Chamber of Commerce in the amount of \$250,000, and Dallas Black Chamber of Commerce in the amount of \$250,000, most advantageous proposers of six - Total not to exceed \$725,000 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract will provide for the development and administration of the Dallas Accelerator Program for the Small Business Center Department. The Dallas Accelerator Program will provide educational resources that will solidify stability and sustainability of local business while leveraging educational entrepreneurship and chamber of commerce business programs.

A four-member committee from the following departments reviewed and evaluated the qualifications:

- Department of Planning and Urban Design (1)
- Office of Equity and Inclusion (1)
- Small Business Center Department (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Programming and work plan 35 points
- Cost 30 points
- Organizational capacity 20 points
- Evaluation plan 10 points
- Local Preference 5 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$17.82; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
General Fund	\$725,000.00	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$725,000.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • This item is Other Services which does not have an availability and disparity participation goal. • CEN-TEX Certified Development Corporation dba BCL of Texas - Non-local; Workforce - 12.5% Local • Greater Dallas Hispanic Chamber of Commerce - Local; Workforce 100.00% Local • Dallas Black Chamber of Commerce - Local; Workforce - 100.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none">• Utilized for high technology procurements, insurance procurements, and other goods and services• Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications• Always involves a team evaluation• Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BIZ23-00021149. We opened them on February 10, 2023. We recommend the City Council award this service contract to the most advantageous proposers.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*CEN-TEX Certified Development Corporation dba BCL of Texas	1011 San Jacinto Blvd. Suite 500 Austin, TX 78704	89.67
*Greater Dallas Hispanic Chamber of Commerce	1401 Corinth St. Suite 225 Dallas, TX 75215	87.33
*Dallas Black Chamber of Commerce	2922 Martin Luther King Jr. Blvd. Building A Suite 104 Dallas, TX 75215	79.33
Impact Ventures	1808 South Good Latimer Expy. Dallas, TX 75226	75.00
Oak Cliff Empowered, Inc.	400 South Zang Blvd. C-59 Dallas, TX 75203	62.00
Carter Brothers Consulting LLP	1449 Highway 6 Suite 320 Sugar Land, TX 77478	52.00

OWNERS

CEN-TEX Certified Development Corporation dba BCL of Texas

Rosa Rios Valdez, President

Greater Dallas Hispanic Chamber of Commerce

Rick Ortiz, President

Dallas Black Chamber of Commerce

Harrison L Blair, President