



Legislation Text

File #: 24-1872, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: June 26, 2024

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Donzell Gipson

SUBJECT

Authorize a three-year master agreement for the purchase of emergency road flares for the Police Department and Fire-Rescue Department - Standard Fusee Corp. dba Orion Safety Products, lowest responsible bidder of two - Estimated amount of \$741,456.00 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of emergency road flares for the Police Department and Fire-Rescue Department. The Police and Fire-Rescue departments use flares to increase visibility and point out accident locations and other traffic hazards. Road flares are utilized in emergency response scenarios, marking restricted traffic areas to ensure accident victims, emergency personnel, and the general public remain safe when emergency responders are on the scene. The low profile and high visibility factor make these devices ideal for outdoor temporary use when standard barricades are not available, and an area is required to be marked. Additionally, the general public is familiar with these devices and associates the devices to “caution” or “dangerous conditions” which benefit the safety of both the public and emergency responders

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 13, 2021, the City Council authorized a three-year master agreement for the purchase of emergency road flares with Standard Fusee Corporation dba Orion Safety Products by Resolution No. 21-0141.

FISCAL INFORMATION

Fund	FY 2024	FY 2025	Future Years
General Fund	\$75,000.00	\$347,152.00	\$319,304.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$741,456.00	Goods	32.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	\$0.00
<ul style="list-style-type: none"> • The Request for Bid method of procurement resulted in the lowest responsive bidders being selected. • Standard Fusee Corp. dba Orion Safety Products - Non-local; Workforce - 0.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BU24-00024380. We opened them on May 10, 2024. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder.

*Denotes successful bidder

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
*Standard Fusee Corp. dba Orion Safety Products	28320 St. Michaels Road Easton, MD 21601	\$741,456.00
Hadrones LLC	32120 Sagewood Bend Lane Spring, TX 77386	Non-responsive

OWNER

Standard Fusee Corp. dba Orion Safety Products

Jay McLaughlin, President