



Legislation Details (With Text)

File #: 23-30 **Version:** 1 **Name:**
Type: CONSENT AGENDA **Status:** Approved
File created: 12/13/2022 **In control:** Park & Recreation Department
On agenda: 1/11/2023 **Final action:**
Title: Authorize a three-year service price agreement for the provision of an annual subscription, maintenance and support service to the CivicEngage system software application for the Park & Recreation Department in the estimated amount of \$69,939.93 - CIVICPLUS dba CivicPlus, sole source - Total estimated amount of \$69,939.93 - Financing: Recreation Program Fund (subject to annual appropriations)

Sponsors:

Indexes: 100

Code sections:

Attachments: 1. Resolution

Date	Ver.	Action By	Action	Result
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STRATEGIC PRIORITY: Quality of Life, Arts & Culture

AGENDA DATE: January 11, 2023

COUNCIL DISTRICT(S): All

DEPARTMENT: Park & Recreation Department

EXECUTIVE: John D. Jenkins

SUBJECT

Authorize a three-year service price agreement for the provision of an annual subscription, maintenance and support service to the CivicEngage system software application for the Park & Recreation Department in the estimated amount of \$69,939.93 - CIVICPLUS dba CivicPlus, sole source - Total estimated amount of \$69,939.93 - Financing: Recreation Program Fund (subject to annual appropriations)

BACKGROUND

CIVICPLUS dba CivicPlus is the sole provider of the CivicEngage system (formerly Government Content Management System or GCMS®) and associated product and service package that enables the Park & Recreation Department to manage critical aspects of its website via software content management, maintenance and support.

CivicEngage differs from other content management software in that it has been optimized for use by government entities. Not only have many of the applications been developed specifically for use by

municipal governments, but CivicEngage is also hosted at a network operations center dedicated to serving local government websites.

CivicEngage helps governments optimize digital interactions for residents and staff with its full suite of integrated solutions, resulting in greater revenue generation, more efficient operations and more positive civic experiences.

The scope of work for this service agreement shall include 24/7 emergency support, system enhancements and upgrades, service patches updates and fixes, routine follow-up check-ins, training and dedicated support personnel as needed.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$15.21; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 8, 2022, the Park and Recreation Board authorized a three-year service price agreement for the provision of an annual subscription, maintenance and support service to the CivicEngage system software application with CIVICPLUS dba CivicPlus for the Park & Recreation Department.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
Recreation Program Fund	\$30,720.44	\$19,131.46	\$20,088.03

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Sole Source	<ul style="list-style-type: none">• Utilized for procurements where functional requirements can only be satisfied by one vendor, such as those where patents, copyrights or monopolies exists• Exempted from competitive bidding process• The Office of Procurement Services conducted a sole source review and found no exceptions
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OWNER

CIVICPLUS dba CivicPlus
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Brian Rempe, President/Chief Executive Officer