



## Legislation Details (With Text)

**File #:** 23-1233      **Version:** 1      **Name:**

**Type:** CONSENT AGENDA      **Status:** Approved as an Individual Item

**File created:** 4/26/2023      **In control:** Office of Procurement Services

**On agenda:** 5/24/2023      **Final action:**

**Title:** Authorize (1) service contracts for shelter capacity overflow services to increase sheltering capacity services for the homeless in the amount of \$375,000 for Austin Street Center; in the amount of \$375,000 for Bridge Steps dba The Bridge; and in the amount of \$250,000 for Family Gateway, Inc., most advantageous proposers of five for the period from January 19, 2023 through September 30, 2023; and (2) ratification(s) for the Office of Homeless Solutions to pay outstanding invoices for services provided from January 19, 2023 through May 1, 2023 in the amount of \$210,000 for Austin Street Center; in the amount of \$128,240 for Bridge Steps dba The Bridge; and in the amount of \$75,000 for Family Gateway, Inc. - Total not to exceed \$1,000,000 - Financing: U.S. Department of Housing and Urban Development Emergency Solutions Grant Funds

**Sponsors:**

**Indexes:** 100

**Code sections:**

**Attachments:** 1. Resolution

Date	Ver.	Action By	Action	Result
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**STRATEGIC PRIORITY:** Government Performance & Financial Management

**AGENDA DATE:** May 24, 2023

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services

**EXECUTIVE:** Jack Ireland

### SUBJECT

Authorize (1) service contracts for shelter capacity overflow services to increase sheltering capacity services for the homeless in the amount of \$375,000 for Austin Street Center; in the amount of \$375,000 for Bridge Steps dba The Bridge; and in the amount of \$250,000 for Family Gateway, Inc., most advantageous proposers of five for the period from January 19, 2023 through September 30, 2023; and (2) ratification(s) for the Office of Homeless Solutions to pay outstanding invoices for services provided from January 19, 2023 through May 1, 2023 in the amount of \$210,000 for Austin Street Center; in the amount of \$128,240 for Bridge Steps dba The Bridge; and in the amount of \$75,000 for Family Gateway, Inc. - Total not to exceed \$1,000,000 - Financing: U.S. Department of Housing and Urban Development Emergency Solutions Grant Funds

### BACKGROUND

This action does not seek to encumber funds for section 1 of the Subject; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

These service contracts will provide for shelter capacity overflow services to increase sheltering capacity services for the homeless. Grant funding for these contracts provides programming to support the homeless response system by improving the number and quality of emergency shelters for homeless individuals and families.

The City, through the Office of Homeless Solutions, has intensified its efforts to assist and serve persons experiencing homelessness, as well as to reduce the impact of homelessness on the communities and businesses in Dallas. Local emergency shelters continue to operate at a reduced capacity for social distancing and to use various hotel spaces and other services to address the overflow. Despite these efforts, a renewed and urgent need has been identified to expand shelter services, particularly overflow services for individuals and families experiencing homelessness due to the recent loss of pandemic protections, rise in inflation, and scarcity of rental units.

The approval will include a ratification for services provided beginning January 19, 2023, the date of award notification. There was a need to expand existing shelter services, particularly overflow services (including to hotels), for individuals and families experiencing homelessness due to the loss of pandemic protections, rise in inflation, and scarcity of rental units. The ratification will ensure the needed assistance for our partner agencies this year is covered through September 30, 2023.

A four-member committee from the following departments reviewed and evaluated the qualifications:

- Department of Housing & Neighborhood Revitalization (1)
- Office of Community Care (1)
- Office of Economic Development (1)
- Office of Procurement Services (1) \*

\*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 40 points
- Approach 40 points
- Cost and timeframe 20 Points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services used historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated

living wage during the solicitation process of this contracts is \$17.82; the selected vendors meet this requirement.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On April 22, 2020, the City Council authorized final adoption of the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Funds Budget No. 1 from HUD, including CARES Act ESG Funds by Resolution No. 20-0655.

On June 24, 2020, the City Council authorized Substantial Amendment No. 5 to the FY 2019-20 Action Plan for the ESG Program to accept CARES Act Relief Funds No. 2 for the ESG Program by Resolution No. 20-0994.

On November 11, 2020, the City Council authorized Substantial Amendment No. 1 to the FY 2020-21 Annual Action Plan to amend Resolution No. 20-0655, previously approved on April 22, 2020, and Resolution No. 20-0994, previously approved on June 24, 2020, to reallocate ESG CARES Act Funds among eligible activities in support of COVID 19 relief efforts for persons experiencing homelessness, and to expand eligibility for ESG homeless prevention services by Resolution No. 20-1845.

On September 14, 2022, the City Council authorized Substantial Amendment No. 4 to the FY 2021-22 Annual Action Plan for the Coronavirus Aid, Relief, and Economic Security (CARES) Act Relief Fund No. 1 and CARES Act Relief Fund No. 2 for the Emergency Solutions Grant (ESG) Program to reallocate funds from Rapid Re-Housing and ESG Administration to Emergency Shelter for a solicitation to provide expanded shelter overflow and overflow services to hotels and emergency shelter expenses for repairs at the Bridge, which has had no major improvements in 14 years by Resolution No. 22-1367.

[The Housing and Homelessness Solutions Committee was briefed by memorandum on the status and Council date for this project on April 24, 2023. <https://cityofdallas.legistar.com/gateway.aspx?M=F&ID=28460153-e26f-44cf-a39f-b113c943cb61.pdf>](https://cityofdallas.legistar.com/gateway.aspx?M=F&ID=28460153-e26f-44cf-a39f-b113c943cb61.pdf)

### **FISCAL INFORMATION**

Fund	FY 2023	FY 2024	Future Years
U.S. Department of Housing and Urban Development Emergency Solutions Grant Funds	\$1,000,000.00	\$0.00	\$0.00

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
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\$1,000,000.00	Other Services	N/A
<b>M/WBE Subcontracting %</b>	<b>M/WBE Overall %</b>	<b>M/WBE Overall Participation \$</b>
N/A	N/A	N/A
<ul style="list-style-type: none"> <li>• This item is Other Services which does not have an availability and disparity participation goal.</li> <li>• Family Gateway, Inc. - Local; Workforce - 52.00% Local • Austin Street Center - Local; Workforce - 100.00% Local • Bridge Steps dba The Bridge - Local; Workforce - 47.74% Local</li> </ul>		

## **PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Request for Proposal	<ul style="list-style-type: none"> <li>• Utilized for professional, personal, revenue, and planning services</li> <li>• Recommended offeror is the responsible offeror whose proposal most closely meets established criteria for the services advertised, based on demonstrated competence and qualifications at a fair and reasonable price</li> <li>• Always involves the evaluation by committee</li> <li>• Allows for negotiation on contract terms, including price</li> </ul>
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The Office of Procurement Services received the following proposals from solicitation number BVZ23-00020800. We opened them on December 16, 2022. We recommend the City Council award these service contracts to the most advantageous proposers.

\*Denotes recommended most advantageous proposers

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
*Family Gateway, Inc.	711 South St. Paul St. Dallas, TX 75201	94.00
*Austin Street Center	1717 Jeffries St. Dallas, TX 75226	79.80
*Bridge Steps dba The Bridge	1818 Corsicana Dr. Dallas, TX 75201	75.46
The Keneisha Bailey Foundation	6420 Strawberry Tr. Dallas, TX 75241	54.53
Family Endeavors, Inc. dba Endeavors	6363 De Zavala Rd. San Antonio, TX 78249	Not most advantageous

## **OWNERS**

**Family Gateway, Inc.**

Ellen Magnis, President

**Austin Street Center**

Daniel Roby, Chief Executive Officer

**Bridge Steps dba The Bridge**

David Woody III, President