



Legislation Text

File #: 19-1786, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: January 8, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the service contract with IAPP, Inc. to provide stagehand, tech labor, and setup labor for the Office of Arts and Culture - Not to exceed \$100,000 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This Supplemental Agreement No. 1 will continue to provide the Office of Arts and Culture with experienced stagehand, tech labor, and setup labor for theatrical performances, concerts, dance programs, plays, remote broadcast events, and special events.

The Office of Arts and Culture facilities that will utilize this service contract are, but not limited to:

- Bath House Cultural Center
- Latino Cultural Center
- Majestic Theater
- Moody Performance Hall
- South Dallas Cultural Center

Stagehand and tech labor includes, but is not limited to, operation of audio and video equipment, stage lighting systems, follow spot lights, props/scenery, and public address systems before, during, and after a performance. Setup labor will include unloading, assembly/rigging, staging, relocation, tear-down of equipment, and props required for any given performance or special event.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$11.71; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 11, 2017, City Council authorized a three-year service contract, with two one-year renewal options, for stagehand, tech labor, and setup labor for the Office of Cultural Affairs with IAPP, Inc. by Resolution No. 17-0065.

FISCAL INFORMATION

General Fund - \$100,000.00 (subject to annual appropriations)

Fund	FY 2019-20	FY 2020-21	Future Years
General Fund	\$100,000.00	\$0.00	\$0.00
Total	\$100,000.00	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$100,000.00	Other Services	N/A	N/A	N/A
• M/WBE goal waived due to no M/WBE availability				

OWNER

IAPP, Inc.

Anthony Woodard, President
Ann Crumbley, Vice President