



## Legislation Text

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**File #:** 20-611, **Version:** 1

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**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** May 13, 2020

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services

**EXECUTIVE:** Elizabeth Reich

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### **SUBJECT**

Authorize a three-year master agreement for the purchase of fasteners and bolts for citywide use - Grayson Industries, Inc. in the estimated amount of \$740,022.45, Sid Tool Co., Inc. dba MSC Industrial Supply Co. in the estimated amount of \$134,731.60, DF Sales TX, LLC in the estimated amount of \$63,669.49, All Size Supply Company in the estimated amount of \$43,628.09, and Fastenal Co. in the estimated amount of \$11,672.40, lowest responsible bidders of six - Total estimated amount of \$993,724.03 - Financing: General Fund (\$263,075.90), Dallas Water Utilities Fund (\$558,575.47), Convention and Event Services Fund (\$89,616.88), Sanitation Operation Fund (\$56,714.25), Aviation Fund (\$22,301.35), and Storm Drainage Management Operations Fund (\$3,440.18)

### **BACKGROUND**

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Building Services Department
- Department of Aviation
- Department of Convention and Event Services
- Department of Public Works
- Department of Sanitation Services
- Fire-Rescue Department
- Park and Recreation Department
- Water Utilities Department

This master agreement will provide for City departments to purchase various types and sizes of fasteners such as screws, nuts, bolts, washers, rivets, and cotter pins. The fasteners will be used for general maintenance and repair of City facilities and equipment.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Business Diversity sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On March 25, 2015, City Council authorized a three-year master agreement for fasteners with Grayson Industries, Inc., Fastenal Company, and D.F. Sales by Resolution No. 15-0479.

### **FISCAL INFORMATION**

Fund	FY 2020	FY 2021	Future Years
General Fund	\$61,594.20	\$ 79,372.20	\$122,109.50
Dallas Water Utilities Fund	\$77,579.95	\$186,191.88	\$294,803.64
Convention and Event Services Fund	\$ 7,000.00	\$ 7,000.00	\$ 75,616.88
Sanitation Operation Fund	\$18,904.00	\$ 18,904.00	\$ 18,906.25
Aviation Fund	\$ 2,000.00	\$ 5,000.00	\$ 15,301.35
Storm Drainage Management Operations Fund	\$ 477.80	\$ 1,146.72	\$ 1,815.66
Total	\$167,555.95	\$297,614.80	\$528,553.28

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$993,724.03	Goods	18.00%	0.88%	\$8,725.62
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

## **PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"><li>• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements</li><li>• Negotiations are not allowed</li></ul>
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The Office of Procurement Services received the following bids from solicitation number BE19-00011062. We opened them on September 12, 2019. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by group.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Grayson Industries, Inc.	7027 W. Broward Blvd. Suite #327 Plantation, FL 33317	Multiple Groups
*Sid Tool Co., Inc. dba MSC Industrial Supply Co.	15600 Trinity Blvd. Suite 104 Fort Worth, TX 76155	Multiple Groups
*DF Sales TX, LLC	15818 Ave. C Channelview, TX 77530	Multiple Groups
*All Size Supply Company	4303 Irving Blvd. Dallas, TX 75247	Multiple Groups
*Fastenal Co.	2001 Theurer Blvd. Winona, MN 55987	Multiple Groups
Craddock Lumber Co.	5422 Harry Hines, Blvd. Dallas, TX 75235	Multiple Groups

## **OWNERS**

### **Grayson Industries, Inc.**

Karen W. Rose, President

### **Sid Tool Co., Inc. dba MSC Industrial Supply Co.**

Erik Gershwind, President  
Douglas Jones, Vice-President

**DF Sales TX, LLC**

Donald L. Fleming, President

**All Size Supply Company**

Brad Clark, President

**Fastenal Co.**

Daniel L. Florness, President