



## Legislation Text

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**File #:** 20-761, **Version:** 1

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**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** May 13, 2020

**COUNCIL DISTRICT(S):** 2, 3, 6, 8, 10, 12

**DEPARTMENT:** Office of Procurement Services

**EXECUTIVE:** Elizabeth Reich

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### **SUBJECT**

Authorize a three-year service price agreement for grounds maintenance at nine properties for the Police Department - Weldon's Lawn and Tree in an estimated amount of \$256,005 and Good Earth Corporation in an estimated amount of \$177,075, lowest responsible bidders of five - Total estimated amount of \$433,080 - Financing: General Fund

### **BACKGROUND**

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for grounds maintenance at nine Police properties. These properties include: Central Operations Division; Jack Evans Police Headquarters; Helicopter Unit; Auto Pound; Property Unit Division; Northwest Operations Division; Northeast Operations Division; North Central Division; and South Central Police Station.

The awarded vendor will provide mowing, edging, trimming of ground cover/shrubs, leaf clean-up, plant bed maintenance, debris and litter removal, and tree-pruning services. Additionally, the awarded vendor will apply winter rye seed, herbicides, pre-emergent, and fertilizers as needed.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Business Diversity sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$11.71; the selected vendors meet this requirement.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On June 14, 2017, City Council authorized a three-year service contract for grounds maintenance at nine Dallas Police Department properties with Good Earth Corporation by Resolution No. 17-0915.

### **FISCAL INFORMATION**

Fund	FY 2020	FY 2021	Future Years
General Fund	\$72,179.00	\$144,360.00	\$216,541.00

<b><u>Council District</u></b>	<b><u>Amount</u></b>
2	\$160,140.00
3	\$ 48,840.00
6	\$ 75,420.00
8	\$ 32,700.00
10	\$ 62,640.00
12	<u>\$ 53,340.00</u>
Total	\$433,080.00

### **M/WBE INFORMATION**

In accordance with the City’s Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$433,080.00	Other Services	23.80%	9.73%	\$42,144.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				

### **PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"><li>• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements</li><li>• Negotiations are not allowed</li></ul>
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The Office of Procurement Services received the following bids from solicitation number BQ20-00012200. We opened them on February 14, 2020. We recommend the City Council award this service price agreement to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

\*Denotes successful bidders

<b><u>Bidders</u></b>	<b><u>Address</u></b>	<b><u>Amount</u></b>
*Weldon's Lawn and Tree	1211 State Hwy. 205 Rockwall, TX 75032	Multiple Groups
*Good Earth Corporation	7922 Forney Rd. Dallas, TX 75227	Multiple Groups
Eden's Touch Diversified, LLC	698 East Interstate 30 Garland, TX 75043	Multiple Groups
GreenList Services	3131 McKinney Ave. Dallas, TX 75204	Multiple Groups
One Design Construction and Consultants	3501 Ross Ave., Ste. 4055 Dallas, TX 75204	Multiple Groups

### **OWNERS**

#### **Weldon's Lawn and Tree**

Brandon Weldon, President

#### **Good Earth Corporation**

Kevin Points, President