



Legislation Text

File #: 20-1652, **Version:** 1

STRATEGIC PRIORITY: Quality of Life
AGENDA DATE: September 23, 2020
COUNCIL DISTRICT(S): 9
DEPARTMENT: Park & Recreation Department
EXECUTIVE: John D. Jenkins

SUBJECT

Authorize Supplemental Agreement No. 1 to the Property Management Agreement (Agreement) between the City and Team Multi Family Solutions, LLC, for the operation, maintenance and management of Casa Blanca Apartments, an approximately 50-multi-family apartment unit complex located at 2165 Highland Road, for an extension of the month-to-month Agreement for a maximum term of six months - Not to exceed \$29,222.88, from \$49,700.00 to \$78,922.88 - Financing: Park and Recreation Facilities Fund (2006 General Obligation Bond Funds)

BACKGROUND

On January 16, 2019, Administrative Action (AA) No. 19-5208, authorized a property management agreement with Team Multi Family Solutions, LLC for property management services of Casa Blanca Apartments located at 2165 Highland Road, in an amount not to exceed \$49,700.00, by the Department of Sustainable Development and Construction. The property was the last of three properties acquired with 2006 Bond Funds for the development of White Rock Hills Park. This action will authorize Supplemental Agreement No. 1 to the property management agreement with Team Multi Family Solutions, LLC, in an amount not to exceed \$29,222.88, increasing the contract from \$49,700.00 to \$78,922.88.

Team Multi Family Solutions, LLC has provided management services for Casa Blanca Apartments including: onsite management, grounds maintenance, trash removal, court fees for eviction of tenants, preparation of property for closure, and miscellaneous fees for property management services. Tenant eviction and relocation and demolition of the property took longer than anticipated. Consequently, Team Multi Family Solutions, LLC time and expenses managing the property resulted in anticipated costs exceeding the original AA amount by \$29,222.88. These costs included: management fees, mowing and clean up, trash removal, break in-board up costs, and on-site staff. Team Multi Family Solutions, LLC services and costs ended in January 2020.

With this action Team Multi Family Solutions, LLC's outstanding balance will be paid, and this account closed.

Team Multi Family Solutions, LLC had also provided property management services for another property located at 2107 Highland Road which was also acquired for the future White Rock Hills Park.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 3, 2020, the Park and Recreation Board authorized Supplemental Agreement No. 1 to the Property Management Agreement (Agreement) between the City and Team Multi Family Solutions, LLC, for the operation, maintenance and management of Casa Blanca Apartments, an approximately 50-multi-family apartment unit complex located at 2165 Highland Road, for the extension of the month-to-month Agreement for a maximum term of six months.

FISCAL INFORMATION

Fund	FY 2020	FY 2021	Future Years
Park and Recreation Facilities Fund (2006 General Obligation Bond Funds)	\$29,222.88	\$0.00	\$0.00

Original Property Management Agreement	\$49,700.00
Supplemental Agreement No. 1 (this action)	<u>\$29,222.88</u>

Total	\$78,922.88
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MAP

Attached