



Legislation Text

File #: 20-1531, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: September 23, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for aftermarket auto parts - IEH Auto Parts, LLC dba Auto Plus Auto Parts in the estimated amount of \$2,207,541.05, MHC Kenworth dba Texas Kenworth/dba MHC Kenworth in the estimated amount of \$1,062,785.75, Installers Sales & Service in the estimated amount of \$626,190.00, 4-Star Hose & Supply, Inc. in the estimated amount of \$381,767.98, Park Cities Ford in the estimated amount of \$56,101.84, Interamerican Motor, LLC in the estimated amount of \$22,334.00, and Alterstart Systems, Inc. in the estimated amount of \$26,662.90, lowest responsible bidders of eight - Total estimated amount of \$4,383,383.52 - Financing: Equipment and Fleet Management Fund (\$3,283,705.00), General Fund (\$452,990.56), Sanitation Operation Fund (\$253,000.00), Dallas Water Utilities Fund (\$216,605.00), Confiscated Funds (\$122,097.96), Communications Services Fund (\$29,000.00), Stormwater Drainage Management Fund (\$18,500.00), and Aviation Fund (\$7,485.00)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Department of Code Compliance
- Department of Equipment and Fleet Management
- Department of Information and Technology Services
- Department of Public Works
- Department of Sanitation Services
- Department of Transportation
- Fire-Rescue Department

- Park & Recreation Department
- Police Department
- Water Utilities Department

This master agreement will provide for the purchase of aftermarket automotive parts for the use on the City's fleet of light, medium, and heavy-duty trucks, automobiles, and other equipment.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors. Additionally, in an effort to secure more competition, the Office of Business Diversity sent notifications to chambers of commerce and advocacy groups to ensure maximum vendor outreach.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On February 26, 2014, City Council authorized a three-year master agreement for aftermarket automotive and heavy equipment parts with Midway Auto Supply, Inc., Freedom Dodge, Installer Sales and Service, Uni-Select USA, and Alterstart Systems, Inc. by Resolution No. 14-0368.

FISCAL INFORMATION

Fund	FY 2020	FY 2021	Future Years
Equipment and Fleet Management Fund	\$ 0.00	\$1,094,568.33	\$2,189,136.67
General Fund	\$ 21,700.00	\$ 109,235.50	\$ 322,055.06
Sanitation Operation Fund	\$ 3,000.00	\$ 85,000.00	\$ 165,000.00
Dallas Water Utilities Fund	\$ 6,420.00	\$ 72,335.00	\$ 137,850.00
Confiscated Funds	\$ 1,000.96	\$ 43,033.00	\$ 78,064.00
Communications Services Fund	\$ 9,666.67	\$ 9,666.67	\$ 9,666.66
Stormwater Drainage Management Fund	\$ 600.00	\$ 6,200.00	\$ 11,700.00
Aviation Fund	\$ 0.00	\$ 2,495.00	\$ 4,990.00
Total	\$ 42,387.63	\$1,422,533.50	\$2,918,462.39

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$4,383,383.52	Goods	18.00%	2.87%	\$116,906.43
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. • IEH Auto Parts, LLC dba Auto Plus Auto Parts - Local; Workforce - 57.47% Local • MHC Kenworth dba Texas Kenworth/dba MHC Kenworth - Local; Workforce - 21.74% Local • Installers Sales & Service - Non-Local; Workforce - 1.16% Local • 4-Star Hose & Supply, Inc. - Local; Workforce - 100.00% Local • Park Cities Ford - Local; Workforce - 40.42% Local • Interamerican Motor, LLC - Non-Local; Workforce - 0.29% Local • Alterstart Systems, Inc. - Local; Workforce - 66.00% Local 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BV20-00013136. We opened them on May 21, 2020. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*IEH Auto Parts LLC, dba Auto Plus Auto Parts	901 North Lenola Rd. Moorestown, NJ 08057	Multiple Lines
*MHC Kenworth dba Texas Kenworth/dba MHC Kenworth	4040 Irving Blvd. Dallas, TX 75247	Multiple Lines
*Installers Sales & Service	3030 Lincoln Ct. Garland, TX 75041	Multiple Lines
*4-Star Hose & Supply, Inc.	10704 Composite Dr. Dallas, TX 75220	Multiple Lines
*Park Cities Ford	3333 Inwood Rd. Dallas, TX 75235	Multiple Lines

*Interamerican Motor, LLC	2701 Palmer Hwy. New Hyde Park, NY 11042	Multiple Lines
*Alterstar Systems, Inc.	4919 West Davis St. Dallas, TX 75211	Multiple Lines
Haastech, Inc. dba Advanced Starter Services	2711 Irving Blvd. Dallas, TX 75207	Multiple Lines

OWNERS

IEH Auto Parts, LLC dba Auto Plus Auto Parts

Chris Cox, Chief Executive Officer
Michael Nevin, Chief Financial Officer

MHC Kenworth dba Texas Kenworth/dba MHC Kenworth

Tim Spurgeon, President
Todd Rice, Vice President

Installers Sales & Service

Rusty Sartor, Manager

4-Star Hose & Supply, Inc.

Sam Petillo, President
Kelly Culhane, Vice-President

Park Cities Ford

Jeff Enriaht, Managing Partner
Michele Arnold, Parts Manager

Interamerican Motor, LLC

Randy Buller, Chief Executive Officer
Matthew Johnson, Chief Operating Officer

Alterstart Systems, Inc.

Patrick Nolan, President