



## Legislation Text

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**File #:** 20-1665, **Version:** 1

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**STRATEGIC PRIORITY:** Government Performance and Financial Management

**AGENDA DATE:** September 23, 2020

**COUNCIL DISTRICT(S):** All

**DEPARTMENT:** Office of Procurement Services

**EXECUTIVE:** Elizabeth Reich

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### **SUBJECT**

Authorize Supplemental Agreement No. 2 to increase the cooperative subscription agreement with ACL Services, Ltd. through the Department of Information Resources cooperative agreement for subscription services for licensing for an auditing, governance, risk, and compliance software solution for the Department of Information and Technology Services - Not to exceed \$108,333.33, from \$318,208.70 to \$426,542.03 - Financing: U.S. Department of Homeland Security Grant Funds (subject to annual appropriations)

### **BACKGROUND**

This cooperative subscription agreement will provide licensing for an auditing, governance, risk, and compliance software solution for the Department of Information and Technology Services. This solution provides a business continuity and disaster recovery module for governance, risk, and compliance solution used by the Department of Information and Technology Services (ITS), City Controller's Office and Office of the City Auditor. The hosted solution provides access to technical support, upgrades, fixes, patches, and knowledge base information. Additionally, subscription service serves as a highly effective and efficient recovery solution system during possible disasters and other critical events.

In part the solution:

- Provides the City with an auditing, governance, risk, and compliance software solution
- Assist ITS with tracking disaster recovery plans via dashboards and metrics thereby reducing organizational cost for creation, reviews, and organization of the documentation as specified in audit review recommendations
- This solution was part of the Audit review recommendations for 2013 & 2018 Pandemic City's Continuity of Operations auditing.
- Identifies critical processes and assets to prioritize ITS business continuity planning and create a central repository for conducting business impact analysis

- Assist ITS with understanding upstream and downstream dependencies for compliance and risk management business continuity, as well as automates disaster recovery testing for crisis management documentation processes

Additionally, the software allows for new and enhanced processes, including but not limited to:

- Use key metrics to develop recovery and restoration plans, related assets, and business components.
- Access a centralized repository of processes and assets dependencies.
- Dynamically analyze dependencies across related assets to determine how cascading Recovery Time Objectives can impact program components.
- Generate business impact analysis for Recovery Time Objectives, Recovery Point Objectives, and Maximum Acceptable Outage calculations.
- Automate business continuity assessments.
- Automate crisis-plan testing, scheduling, and notifications.
- Manage your business continuity lifecycle with plan management control.

The Department of Information Resources cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code. Section 271.102 of the Texas Local Government Code which authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

On September 25, 2019, City Council authorized a three-year cooperative subscription agreement for licensing for an auditing, governance, risk, and compliance software solution for the Department of Communication and Information Services with ACL Service Ltd. through the Department of Information Resources cooperative agreement by Resolution No. 19-1517.

### **FISCAL INFORMATION**

Fund	FY 2020	FY 2021	Future Years
U.S. Department of Homeland Security Grant Funds	\$58,333.33	\$50,000.00	\$0.00

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Plan adopted on October 22, 2008, by Resolution No. 08-2826, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$108,333.33	CO-OP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).				
• Supplemental Agreement No. 2 - 0.00% Overall M/WBE participation				
• ACL Services, Ltd. - Non-Local; Workforce - 0.00% Local				

## **PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Cooperative Purchasing Agreement	<ul style="list-style-type: none"><li>• Cooperative purchasing agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices</li><li>• The cooperative purchasing agreement is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement</li></ul>
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## **OWNER**

### **ACL Services, Ltd.**

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V6Z 0C8  
Vancouver, BC Canada

Laurie Schultz, President  
Dan Zitting, Chief Customer Experience Officer