



Legislation Text

File #: 20-1951, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: December 9, 2020

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a two-year cooperative purchasing agreement for application and hosting services, integration support, and ongoing technical and maintenance support of an electronic information notification system for the Information and Technology Services Department with Carahsoft Technology Corp. through the Department of Information Resources cooperative agreement - Not to exceed \$172,437.94 - Financing: Data Services Fund

BACKGROUND

This action does not encumber funds; the purpose of a cooperative purchasing agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations.

This cooperative purchasing agreement will provide for the integration, hosting, and ongoing technical and maintenance support for an email and digital subscription management solution. This solution is an e-mail and alert subscription management solution that provides access to information by proactively delivering new information through e-mail and wireless alerts. This service will be part of the City's continuous commitment to offer residents, business owners, and stakeholders, services that make government more accessible and responsive.

This fully automated, on-demand public communication solution provides residents with the ability to receive information from the City via email or text through a subscription server that will be accessible through links on the City's website. Once a new user establishes an account and provides their email address or phone number, they simply check those items that they are interested in receiving. It will allow the City to grow and manage a distribution network which can notify users directly about City events and services, such as crime watch groups, curfew changes, COVID-19 related updates, and outreach programs.

The Department of Information Resources cooperative agreement is authorized by Chapter 791 of the Texas Government Code and Subchapter F, Chapter 271, Texas Local Government Code.

Section 271.102 of the Texas Local Government Code which authorizes a local government to participate in a Cooperative Purchasing Program with another local government or a local cooperative organization.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On November 9, 2009, City Council authorized a three-year service contract for application hosting services, integration support, training and ongoing technical support of an electronic information notification system with GovDelivery, Inc. by Resolution No. 09-2747.

On October 25, 2017, City Council authorized a two-year service contract for application hosting services, integration support, training, and ongoing technical support of a public electronic information notification system with Carahsoft Technology Corp. through the Department of Information Resources by Resolution No. 17-1660.

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
Data Services Fund	\$84,804.42	\$87,633.52	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Category	M/WBE Goal	M/WBE %	M/WBE \$
\$172,437.94	CO-OP	N/A	N/A	N/A
• The Business Inclusion and Development Plan does not apply to Cooperative Purchasing Agreements (CO-OPs).				
• Carahsoft Technology Corp. - Non-Local; Workforce - 0.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Cooperative Purchasing Agreement	• Cooperative purchasing agreements enable the City to associate with State agencies, other local governments, or local cooperative organizations comprised of other state and local governments, to leverage market buying power and enable the City to purchase goods or services at lower prices
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| | <ul style="list-style-type: none">• The cooperative purchasing agreement is an alternative method of meeting the requirements for competitive bidding or competitive sealed proposals, not an exception from that requirement |
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OWNER

Carahsoft Technology Corp.

11493 Sunset Hill Rd.

Reston, VA 20190

Craig P. Abod, President

Robert R. Moore, Vice President