



Legislation Text

File #: 21-163, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management
AGENDA DATE: February 24, 2021
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year service price agreement for boat and motor repairs and parts - Tommy's Mobile Boat & Motor Service, Inc., only bidder - Estimated amount of \$331,654 - Financing: General Fund (\$194,520), Dallas Water Utilities Fund (\$128,414), and Stormwater Drainage Management Fund (\$8,720)

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement. We anticipate the following City departments will use this agreement:

- Fire-Rescue Department
- Police Department
- Water Utilities Department

This service price agreement will provide for boat and motor repairs and parts for multiple City departments. City staff rely on specialized watercraft to perform a variety of essential public services including emergency water rescues, lake patrol, debris removal, and water quality monitoring. In addition, the Fire-Rescue Department uses motorized boats for special lake events, responding to flood events, and accessing confined bodies of water. The Police Department utilize watercraft to patrol bodies of water within the city limits of Dallas and for safety and rescue operations. The Water Utilities Department, in accordance with local, state, and federal regulatory compliance requirements, use boats to conduct raw water sampling, perform watershed monitoring, remove debris along waterways and respond to spills.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$12.38; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 14, 2015, City Council authorized a three-year service contract for boat and motor repairs with Tommy's Mobile Boat & Motor Service, Inc. and Triad Marine & Industrial Supply, Inc. by Resolution No. 15-1859.

[The Public Safety Committee was briefed by memorandum regarding this matter on February 8, 2021. <](#)

<http://cityofdallas.legistar.com/gateway.aspx?M=F&ID=1ec6dbdb-3819-4912-a340-8c6a52cf7528.pdf>>

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
General Fund	\$53,327.22	\$ 65,836.67	\$ 75,356.11
Dallas Water Utilities Fund	\$42,804.66	\$ 42,804.67	\$ 42,804.67
Stormwater Drainage Management Fund	\$ 2,906.66	\$ 2,906.67	\$ 2,906.67
Total	\$99,038.54	\$111,548.01	\$121,067.45

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$331,654.00	Other Services	N/A	N/A	N/A
• The Business Inclusion and Development Policy does not apply to Other Service contracts.				
• Tommy's Mobile Boat & Motor Service, Inc. - Non-local; Workforce - 0.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none">• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements• Negotiations are not allowed
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The Office of Procurement Services received the following bid from solicitation number BQ20-00014432. We opened it on November 6, 2020. We recommend the City Council award this service price agreement in its entirety to the only bidder.

<u>Bidder</u>	<u>Address</u>	<u>Amount</u>
Tommy's Mobile Boat & Motor Service, Inc.	2315 State Highway 276 Rockwall, TX 75032	\$331,654.00

Note: The Office of Procurement Services conducted a single bid review and found no exceptions.

OWNER

Tommy's Mobile Boat & Motor Service, Inc.

Tommy Yetts, President