



Legislation Text

File #: 21-509, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management
AGENDA DATE: April 14, 2021
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize Supplemental Agreement No. 1 to exercise the first of two, one-year renewal options to the service contract with Innovative Interfaces Incorporated for licenses, maintenance, hosting, and support of an integrated library system - Not to exceed \$298,381.27 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This Supplemental Agreement will provide for continued licenses, maintenance, hosting, and support for the existing integrated library system (ILS). This contract enables the City to receive full support for all issues related to the ILS. In 2007, City Council authorized a contract to provide, install, and maintain a new ILS system. The ILS allows for the automation and management of customer accounts, materials, cataloging, and acquisitions. This ILS has improved the internal productivity of the library system and enhanced its capabilities when responding to customer needs.

Specific features of the ILS include:

- A 24/7 public access catalog
- Ability to track customer accounts to include materials checked out, fines owed, customer contact information, notices to customer for overdue materials, and requested materials
- Cataloging of library materials including books, DVDs, CDs, etc., as well as digital content (i.e. historic photographs and city documents)
- Integration with the City's Advantage Financial System for the purchase of new library materials
- Ability to create reports to analyze how library materials are being used and how they are circulating
- A responsive web client designed to provide staff with mobile access to public services workflows such as off-site patron registration

The Library has 30 service points, including the Central Library, 28 branches and Bookmarks at NorthPark Center. The Library has almost 700,000 registered users with approximately 9 million books and other library materials checked out in FY 2019-2020.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. This contract renewal option includes the most current living wage of \$12.38.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On September 14, 2016, City Council authorized a five-year service contract, with two one-year renewal options for licenses, maintenance, hosting and support for the existing Polaris Integrated Library System with Innovative Interfaces Incorporated by Resolution No. 16-1426.

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
General Fund	\$0.00	\$298,381.27	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$298,381.27	Other Services	23.80%*	0.00%	0.00%
• *This contract includes previous Business Inclusion and Development Policy goal.				
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				
• Innovative Interfaces Incorporated - Non-local; Workforce - 0.00% Local				

OWNER

Innovative Interfaces Incorporated

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Jim Tallman, President