



## Legislation Text

File #: 21-1000, Version: 1

**STRATEGIC PRIORITY:** Government Performance and Financial Management  
**AGENDA DATE:** June 9, 2021  
**COUNCIL DISTRICT(S):** All  
**DEPARTMENT:** Office of Procurement Services  
**EXECUTIVE:** Elizabeth Reich

### SUBJECT

Authorize a one-year contract, with two one-year renewal options, for emergency shelter services for the homeless for the Office of Homeless Solutions - Family Gateway, Inc. in the amount of \$135,000, The Salvation Army A Georgia Corp. in the amount of \$175,000, and Shelter Ministries of Dallas dba Austin Street Center in the amount of \$155,000, most advantageous proposers of eight - Total not to exceed \$465,000 - Financing: Emergency Solutions Grant Fund

### BACKGROUND

The contracts will provide for emergency shelter services for the homeless. Grant funding for these contracts will provide programming to support the homeless response system by improving the number and quality of emergency shelters for homeless individuals and families. Additionally, these contracts will assist organizations in operating homeless shelters, and provide essential services to shelter residents. This program may also provide funds to provide emergency shelter services during inclement weather.

A five-member committee from the following departments reviewed and evaluated the qualifications:

- Budget and Management Services (1)
- Department of Housing & Neighborhood Revitalization (2)
- Department of Information and Technology Services (1)
- Office of Community Care (1)

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 35 points
- Approach and methodology 35 points
- Financial capacity 25 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$12.38; the selected vendors meet this requirement.

### **PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)**

The Citizen Homelessness Commission will be briefed by memorandum regarding this matter on June 7, 2021.

The Housing and Homelessness Solutions Committee will be briefed by memorandum regarding this matter on June 8, 2021.

### **FISCAL INFORMATION**

Fund	FY 2021	FY 2022	Future Years
Emergency Solutions Grant Fund	\$465,000.00	\$0.00	\$0.00

### **M/WBE INFORMATION**

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$465,000.00	Other Services	N/A	N/A	N/A
<ul style="list-style-type: none"> <li>The Business Inclusion and Development Policy does not apply to Other Service contracts.</li> <li>Family Gateway, Inc. – Local; Workforce – 45.00% Local • The Salvation Army – Local; Workforce 71.00% Local • Shelter Ministries of Dallas dba Austin Street Center – Local; Workforce – 49.06% Local</li> </ul>				

**PROCUREMENT INFORMATION**

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> <li>• Utilized for high technology procurements, insurance procurements, and other goods and services</li> <li>• Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications</li> <li>• Always involves a team evaluation</li> <li>• Allows for negotiation on contract terms, including price</li> </ul>
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The Office of Procurement Services received the following proposals from solicitation number BRZ21-00015563. We opened them on February 2, 2021. We recommend the City Council award this contract to the most advantageous proposers.

\*Denotes successful proposers

<b><u>Proposers</u></b>	<b><u>Address</u></b>	<b><u>Score</u></b>
*Family Gateway, Inc.	711 South Paul St. Dallas, TX 75201	86.8
*The Salvation Army A Georgia Corp.	5302 Harry Hines Blvd. Dallas, TX 75235	85.4
*Shelter Ministries of Dallas dba Austin Street Center	2929 Hickory St. Dallas, TX 75226	83.8
Bridge Steps dba The Bridge Homeless Recovery Center	1818 Corsicana St. Dallas, TX 75201	81.6
Legal Aid of NorthWest Texas	600 East Weatherford St. Fort Worth, TX 76102	76.3
The Family Place	P.O. Box 7999 Dallas, TX 75209	81.6
Shared Housing	402 North Good Latimer Expwy. Dallas, TX 75204	75.6
Bratton Construction, LLC	728 NE Dekum Portland, OR 97211	43.0

**OWNERS**

**~~Family Gateway, Inc.~~**

~~Ellen Magnis, President~~

**~~The Salvation Army A Georgia Corp.~~**

~~Willis Howell, President, Board of Trustees~~

~~Ralph Bukiewicz, Vice President, Board of Trustees~~

**~~Shelter Ministries of Dallas dba Austin Street Center~~**

~~Daniel Roby, Chief Executive Officer~~