



Legislation Text

File #: 21-1132, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management
AGENDA DATE: June 23, 2021
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year contract for short-term homelessness diversion services for the Office of Homeless Solutions - After8toEducate in the amount of \$811,662, First Presbyterian Church of Dallas dba The Stewpot in the amount of \$372,696, Bridge Steps dba The Bridge in the amount of \$355,500, and D.F.W. Economic Solutions in the amount of \$225,000, most advantageous proposers of seven - Total not to exceed \$1,764,858 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of this contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This contract will provide for short-term assistance to households experiencing the possibility of homelessness. The awarded organizations will qualify households that are facing obstacles to obtain or maintaining housing.

Short-term assistance provided through the awarded contracts can be used in a variety of ways provided they directly result in a housing solution. Eligible financial assistance includes, but is not limited to:

- Payment for background and credit checks
- Costs associated with moving
- Utility assistance
- Rental/utility arrears
- Transportation
- Grocery cards
- Fees for securing documentation or certifications
- Work or education related assistance

Additionally, funds are available for the awarded organizations to promote additional services they have available such as mental health, substance abuse, and immediate housing placement.

A six-member committee from the following departments reviewed and evaluated the qualifications:

- Budget and Management Services (1)
- Department of Information and Technology Services (1)
- Department of Housing and Neighborhood Revitalization (2)
- Office of Community Care (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated local preference, if applicable.

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Experience 35 points
- Approach and methodology 35 points
- Financial capacity 25 points
- Local Preference 5 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$12.38; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

[City Council was briefed by memorandum regarding this matter on June 18, 2021. <https://dallascityhall.com/government/citymanager/Documents/FY%2020-21%20Memos/BRIEFING%20MEMO%20TO%20%20HHS%20-21-1132-Homeless%20Diversion_061821_1.pdf>](https://dallascityhall.com/government/citymanager/Documents/FY%2020-21%20Memos/BRIEFING%20MEMO%20TO%20%20HHS%20-21-1132-Homeless%20Diversion_061821_1.pdf)

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
General Fund	\$588,286.00	\$588,286.00	\$588,286.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$1,764,858.00	Other Services	N/A	N/A	N/A
<ul style="list-style-type: none"> • The Business Inclusion and Development Policy does not apply to Other Service contracts. • Bridge Steps dba The Bridge - Local; Workforce - 50.00% Local • First Presbyterian Church of Dallas dba The Stewpot - Local; Workforce - 100.00% Local • After8toEducate - Local; Workforce - 100.00% Local • D.F.W. Economic Solutions - Local; Workforce - 100.00% Local 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
---	---

The Office of Procurement Services received the following proposals from solicitation number BRZ21-00015057. We opened them on January 28, 2021. We recommend the City Council award this contract to the most advantageous proposers.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Bridge Steps dba The Bridge	1818 Corsicana St. Dallas, TX 75201	91.0
*First Presbyterian Church of Dallas dba The Stewpot	1835 Young St. Dallas, TX 75201	90.8
*After8toEducate	4212 East Grand Ave. Dallas, TX 75223	74.6

*D.F.W. Economic Solutions	4347 West Northwest Hwy. Suite 323 Dallas, TX 75220	73.2
Angels Recovery House	2302 Winthorp Dr. Dallas, TX 75228	17.8
Bratton Construction/ House of Shalom	363 Meadowcreek Dr. Duncanville, TX 75137	14.2
Solar Hub LLC	400 South Hall St. #508 Dallas, TX 75226	8.0

OWNERS

Bridge Steps dba The Bridge

Dr. David Woody, III, President

First Presbyterian Church of Dallas dba The Stewpot

Ashell Huestion, Senior Director of Operations
John Joe, Chief Financial Officer

After8toEducate

Jorge Baldor Interim ED, Founder, Board Chair
Ted Herrod, Vice Chair

D.F.W. Economic Solutions

Larry Hillard, President
Tiwangi Kyle, Program Director