



Legislation Text

File #: 21-1268, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: September 9, 2021

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize Supplemental Agreement No. 4 for a five-year service price agreement for licensing, hosting, maintenance, and support for an electronic patient care reporting and data collection system for the Fire-Rescue Department - ImageTrend, Inc., sole source - Estimated amount of \$1,032,164.32 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide licensing, hosting, maintenance, and support for an electronic patient care reporting and data collection system. The electronic patient care reporting system captures and transmits critical data used for documenting patient care and transmitting patient information to receiving hospitals. The information collected also allows the Fire-Rescue Department to monitor quality management and billing processes for emergency medical services provided.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a "living wage" rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$12.38; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On March 28, 2018, City Council authorized a three-year service contract for licensing, hosting, implementation, maintenance and support of an electronic patient care reporting and data collection system with ImageTrend, Inc. through the U.S. General Services Administration by Resolution No. 18-0451.

FISCAL INFORMATION

Fund	FY 2021	FY 2022	Future Years
General Fund	\$25,000.00	\$250,000.00	\$757,164.32

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$1,032,164.32	Other Services	N/A	N/A	N/A
• The Business Inclusion and Development Policy does not apply to Other Service contracts.				
• ImageTrend, Inc. - Non-local; Workforce - 0.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Sole Source	<ul style="list-style-type: none">• Utilized for procurements where functional requirements can only be satisfied by one vendor, such as those where patents, copyrights or monopolies exists• Exempted from competitive bidding process• The Office of Procurement Services conducted a sole source review and found no exceptions
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OWNER

ImageTrend, Inc.
20855 Kensington Blvd.
Lakeville, MN 55044

Michael J. McBrady, Chief Executive Officer
Joseph T. Graw, President