



Legislation Text

File #: 21-1783, **Version:** 1

STRATEGIC PRIORITY: Government Performance and Financial Management

AGENDA DATE: October 13, 2021

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize the purchase of up to eight enclosed mobile heating, ventilation, and air conditioning trailer units for the Office of Emergency Management - RushCo Energy Specialists, Inc. in the amount of \$300,073.04 and Western Shelter Systems in the amount of \$98,875.28, lowest responsible bidder of two - Not to exceed \$398,948.32 - Financing: 2019 Homeland Security-Urban Area Security Initiative 19-21 Fund

BACKGROUND

This purchase will provide for up to eight enclosed mobile heating, ventilation, and air conditioning trailer units for the Office of Emergency Management. The trailers are fully equipped with all duct work, wiring, and power distribution panels to provide temporary heating, ventilation, and air conditioning (HVAC) to facilities such as libraries or recreation centers during power outages. Each enclosed trailer will be equipped with two HVAC units and have the capacity to warm or cool up to 5,000 square feet.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
2019 Homeland Security-Urban Area Security Initiative 19-21 Fund	\$398,948.32	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$398,948.32	Goods	32.00%	0.00%	\$0.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. • RushCo Energy Specialists, Inc. - Non-local; Workforce - 0.00% Local • Western Shelter Systems Non-Local; Workforce - 0.00% Local 				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BD21-00017215. We opened them on September 3, 2021. We recommend the City Council award this purchase to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*RushCo Energy Specialists, Inc.	10765 Tube Drive Hurst, TX 76053	Multiple groups
*Western Shelter Systems	830 Wilson Street Eugene, OR 97402	Multiple groups

OWNERS

RushCo Energy Specialists, Inc.

Anne Rusher, President
Tim Rusher, Vice President

Western Shelter Systems

Mike Scala, Chief Executive Officer
Nathan Nechels, Director of Sales