



Legislation Text

File #: 22-96, Version: 1

STRATEGIC PRIORITY: Government Performance and Financial Management
AGENDA DATE: January 12, 2022
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a one-year subrecipient agreement to provide essential needs, and economic and financial stability support services to low-to-moderate income residents impacted by the COVID-19 pandemic for the Office of Community Care - CitySquare in the amount of \$715,363.80, Friendship West Baptist Church in the amount of \$458,250.00, Services of Hope Entities, Inc. in the amount of \$471,132.00, and The Chocolate MINT Foundation in the amount of \$100,000.00, most advantageous proposer of seven - Total not to exceed \$1,744,745.80 - Financing: 2020 CARES Act Relief CDBG #3 Fund (subject to annual appropriations)

BACKGROUND

The subrecipient agreements will provide for essential needs, and economic and financial stability support services to low-to-moderate income residents impacted by the COVID-19 pandemic for the Office of Community Care. Support services will include:

- Food accessibility through contactless grocery delivery
- Transportation assistance by providing Dallas Area Rapid Transit passes or rider credits
- Financial assistance for health care expenses, funding to support telehealth service and insurance payments
- Funding to support community mental health and health care access

The program will target low-and moderate-income clients who are among the identified populations highlighted by the 2017 Mayor's Task Force on Poverty. The populations are, individuals living in poverty, individuals with transportation challenges, families with children living in poverty, individuals with limited educational attainment, individuals with limited English proficiency, and youth at increased risk of teen pregnancy.

A four-member committee from the following departments reviewed and evaluated the qualifications:

- Office of Budget and Management Services (1)
- Office of Community Care (3)

The committee selected the successful respondents on the basis of demonstrated competence and qualifications under the following criteria:

- Organizational capacity 55 points
- Program and evaluation 45 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$15.21; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
2020 CARES Act Relief CDBG #3 Fund	\$1,744,745.80	\$0.00	\$0.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$1,744,745.80	Other Services	N/A	N/A	N/A
• The Business Inclusion and Development Policy does not apply to Other Service contracts.				
• CitySquare - Local; Workforce - 100.00% Local • Friendship West Baptist Church - Local; Workforce - 100.00% Local • Services of Hope Entities, Inc. - Local; Workforce - 100.00% Local • The Chocolate MINT Foundation - Local; Workforce - 100.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Proposal	• Utilized for professional, personal, revenue, and planning services
	• Recommended offeror is the responsible offeror whose proposal most closely meets established criteria for the services advertised, based on demonstrated competence and qualifications at a fair and reasonable price
	• Always involves the evaluation by committee
	• Allows for negotiation on contract terms, including price

The Office of Procurement Services received the following proposals from solicitation number BR21-00016023. We opened them on May 28, 2021. We recommend the City Council award this service contract to the most advantageous proposers.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*CitySquare	1610 South Malcolm X Blvd. Dallas, TX 75226	94.50
*Friendship West Baptist Church	2020 West Wheatland Rd. Dallas, TX 75232	92.25
*Services of Hope Entities, Inc.	5470 Ellsworth Ave. Dallas, TX 75206	89.75
Consumer Credit Counseling Service of San Francisco dba BALANCE	1655 Grant St. Suite 1300 Concord, CA 94520	84.50
*The Chocolate MINT Foundation	1604 Falcon Dr. Desoto, TX 75115	81.50
Hope Supply Co.	10480 Shady Tr. Suite 104 Dallas, TX 75220	80.25
Goodr Foundation, Inc.	691 John Wesley Dobbs Ave., NE Suite A Atlanta, GA 30312	69.00

OWNERS

CitySquare

John Siburt President, Chief Executive Officer

Friendship West Baptist Church

Dr. Frederick D. Haynes, III Senior Pastor
Veta Holt, Chief Operating Officer

Services of Hope Entities, Inc.

Daniel B. Prescott, President

The Chocolate MINT Foundation

Felicia Frazier, President
Roxie Hamilton, Secretary