



Legislation Text

File #: 22-137, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: January 12, 2022

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for tapping machines, water meter security locks, and parts for the Water Utilities Department - McGard, Inc. in the estimated amount of \$315,100.00 and Core & Main LP in the estimated amount of \$81,821.10, lowest responsible bidders of two - Total estimated amount of \$396,921.10 - Financing: Dallas Water Utilities Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for tapping machines, water meter security locks, and parts for the Water Utilities Department. Tapping machines are mechanical devices used to drill and tap holes into water pipelines under pressure without service interruption and with minimal water loss. These holes are used to connect residential and commercial service lines to water mains. Items purchased under this agreement will allow the Water Utilities Department's field crew personnel to install, repair, replace, and make required adjustments to water pipelines within the distribution system. The Water Utilities Department maintains approximately 320,000 water accounts within the 5,000-mile water distribution pipeline network. The Water Utilities Department administers an average 2,400 service repairs annually.

This agreement will also provide water meter security locks which are used on residential water lines to prevent unauthorized or illegal access to water services for accounts which are delinquent in payment or where Water Utilities has experienced unauthorized use. The water meter security locks are inserted into the top of the water valve on the City's side of the meter and is uniquely designed for installation and removal by City authorized personnel only.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On January 10, 2018, City Council authorized a three-year master agreement for tapping machines, water meter security locks, and parts with McGard, Inc., Ferguson Enterprises, Inc., and Core & Main LP by Resolution No. 18-0093.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
Dallas Water Utilities Fund	\$132,307.00	\$132,307.00	\$132,307.10

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$396,921.10	Goods	32.00%	0.00%	\$0.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				
• McGard, Inc. - Non-local; Workforce - 0.00% Local • Core & Main LP - Local; Workforce - 100.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	<ul style="list-style-type: none">• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements• Negotiations are not allowed
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The Office of Procurement Services received the following bids from solicitation number BV21-00016654. We opened them on September 3, 2021. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information about this solicitation is available upon request.

*Denotes successful bidders

<u>Bidders</u>	<u>Address</u>	<u>Amount</u>
*McGard, Inc.	3875 California Rd. City Orchard Park, NY 14127	Multiple Lines
*Core & Main LP	4333 Irving Blvd. Dallas, TX 75247	Multiple Lines

OWNERS

McGard, Inc.

Peter McCauley, President
Durham McCauley, Chief Executive Officer

Core & Main LP

Jack Schaller, President
Chuck Zappola, Vice President