Legislation Text

File #: 22-1287, **Version:** 1

STRATEGIC PRIORITY:	Government Performance & Financial Management
AGENDA DATE:	June 22, 2022
COUNCIL DISTRICT(S):	All
DEPARTMENT:	Office of Procurement Services
EXECUTIVE:	Elizabeth Reich

SUBJECT

Authorize a three-year master agreement for the purchase of aluminum sign blanks for the Department of Transportation - Vulcan, Inc., lowest responsible bidder of two - Estimated amount of $2,620,188 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for aluminum sign blanks to be used by the Department of Transportation. Aluminum sign blanks are used in the production of traffic control signs, street name signs, and signs used by City departments and other agencies. The Department of Transportation's Sign Fabrication Division produces approximately 25,000 signs annually for City use. Additionally, a small number of signs are produced for other agencies with cost recovery. Aluminum sign blanks are used in the production of:

- Traffic control signs such as stop signs, speed limit signs, yield, and no turn signs
- Warning signs such as pedestrian crossing, school crossing, dip, and curve
- Street name signs and overhead street name signs found at intersections with Signal lights
- Signs used by other City departments such as the Park & Recreation Department, the Department of Equipment & Fleet Maintenance and the Building Services Department.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user

departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

This item has no prior action.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
General Fund	$250,000.00	$700,000.00	$1,670,188.00

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE $
$2,620,188.00	Goods	32.00%	0.00%	$0.00
• This contract does not meet the M/WBE goal, but complies with good faith efforts.				
• Vulcan, Inc. - Non-local; Workforce - 0.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Low Bid	• Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements
	• Negotiations are not allowed

The Office of Procurement Services received the following bids from solicitation number BA22-00018388. We opened them on March 25, 2022. We recommend the City Council award this master agreement in its entirety to the lowest responsive and responsible bidder. Information related to this solicitation is available upon request.

*Denotes successful bidder

Bidder	Address	Amount
*Vulcan, Inc.	400 East Berry Ave. Foley, AL 36535	Multiple Lines
Mandel Metals, Inc.	11400 Addison Ave.	Multiple Lines

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OWNER

Vulcan, Inc.

Thomas M. Lee - President
J. Todd Koniar - Vice President
Herbert William Rice - Secretary Treasurer