



Legislation Text

File #: 22-1554, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: August 10, 2022
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year service price agreement for janitorial services for the aquatic sprayground centers for the Park & Recreation Department - Superior Commercial Cleaning, most advantageous proposer of two - Estimated amount of \$784,913.13 - Financing: General Funds

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This service price agreement will provide for janitorial services at aquatic sprayground centers for the Park and Recreation Department throughout the City.

A five-member committee from the following departments reviewed and evaluated the qualifications:

- Building Services Department (1)
- Office of Arts and Culture (1)
- Park & Recreation Department (2)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Cost 35 points
- Experience 30 points
- Approach 30 points
- Local Preference Program 5 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The current calculated living wage during the solicitation process of this contract is \$15.21; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 21, 2022, the Park and Recreation Board authorized a three-year service price agreement for janitorial services for the aquatic spray ground centers with Superior Commercial Cleaning.

FISCAL INFORMATION

Fund	FY 2022	FY 2023	Future Years
General Funds	\$27,212.57	\$137,212.57	\$620,487.99

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal	M/WBE %	M/WBE \$
\$784,913.13	Other Services	N/A	N/A	N/A
• The Business Inclusion and Development Policy does not apply to Other Service contracts.				
• Superior Commercial Cleaning - Local; Workforce - 100.00% Local				

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	• Utilized for high technology procurements, insurance procurements, and other goods and services
	• Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications
	• Always involves a team evaluation
	• Allows for negotiation on contract terms, including price

The Office of Procurement Services received the following proposals from solicitation number BPZ21-00016773. We opened them on October 1, 2021. We recommend the City Council award this service price agreement in its entirety to the most advantageous proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Superior Commercial Cleaning	539 West Commerce Street Suite #1574 Dallas, TX 75208	77.52
JP Environmental Services	1333 Old Spanish Trail Suite G-215 Houston, TX 77054	66.50

OWNER

Superior Commercial Cleaning

Laurie Russell, Principal