



Legislation Text

File #: 23-403, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management

AGENDA DATE: March 8, 2023

COUNCIL DISTRICT(S): All

DEPARTMENT: Office of Procurement Services

EXECUTIVE: Jack Ireland

SUBJECT

Authorize a one-year service contract in the amount of \$250,000, with two one-year renewal options in a total amount of \$500,000, as detailed in the Fiscal Information section, for dental health services for seniors 60 years of age and older residing in the City for the Office of Community Care - Texas A&M University Health Science Center dba Texas A&M University College of Dentistry, only proposer - Not to exceed \$750,000 - Financing: General Fund (subject to annual appropriations)

BACKGROUND

This action does not encumber funds; the purpose of a service contract is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

This service contract provides for dental health services for seniors 60 years of age and older residing in the City for the Office of Community Care. Texas A&M University Health Science Center dba Texas A&M University College of Dentistry is contracted to provide clinical dental care services, including exams, cleanings, fluoride treatment, sealants, fillings, extractions, root canals, treatment for infections, oral health education, and partial and full dentures to seniors.

A four-member committee from the following departments reviewed and evaluated the qualifications:

- Department of Housing & Neighborhood Revitalization (1)
- Office of Community Care (2)
- Office Homeless Solutions (1)

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Program evaluation 45 points
- Organizational capacity 30 points
- Budget 25 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$15.21; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On October 13, 2020, City Council authorized the first of two, one-year renewal options to the interlocal agreement with Texas A&M University Health Science Center dba Texas A&M University College of Dentistry to administer the Clinical Dental Care Services Program by providing dental health services to seniors 60 and older residing in the city of Dallas for the period October 1, 2020 through September 30, 2021, by Resolution No. 20-1544.

On September 22, 2021, City Council authorized the second of two, one-year renewal options to the interlocal agreement with Texas A&M University Health Science Center dba Texas A&M University College of Dentistry to administer the Clinical Dental Care Services Program by providing dental health services to seniors 60 and older residing in the city of Dallas for the period October 1, 2021 through September 30, 2022, by Resolution No. 21-1549.

FISCAL INFORMATION

Initial Term:	\$250,000
Renewal Option: Year 1	\$250,000
Renewal Option: Year 2	<u>\$250,000</u>
Total	\$750,000

Fund	FY 2023	FY 2024	Future Years
General Fund	\$250,000.00	\$250,000.00	\$250,000.00

M/WBE INFORMATION

In accordance with the City’s Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$750,000.00	Professional Services	38.00%
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
0.00%	0.00%	\$0.00
<ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. 		
Texas A&M University Health Science Center dba Texas A&M University College of Dentistry - Non-local; Workforce - 43.15% Local		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposal from solicitation number BOZ22-00020529. We opened it on October 6, 2022. We recommend the City Council award this service contract in its entirety to the only proposer.

*Denotes successful proposer

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Texas A&M University Health Science Center dba Texas A&M University College of Dentistry	3302 Gaston Ave. Dallas, TX 75246	94.5

OWNER

Texas A&M University Health Science Center dba Texas A&M University College of Dentistry

Dr. Lily T. Garcia, Dean