



Legislation Text

File #: 23-795, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: April 12, 2023
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year master agreement for the purchase of service pins, medals, and award bars for the Fire-Rescue Department and the Police Department - Premier Uniform, Inc. in the estimated amount of \$614,400.25 and J. Brandt Recognition, Ltd. in the estimated amount of \$85,632.40, lowest responsible bidders of three - Total estimated amount of \$700,032.65 - Financing: General Fund

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for service pins, medals, and award bars for the Fire-Rescue Department (DFD) and the Police Department (DPD). These service awards are part of the employee's standard uniform and provide recognition of the officer's training and achievements. DFD and DPD have approximately 4,200 employees who will utilize this master agreement yearly.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On December 13, 2017, City Council authorized a three-year master agreement for service pins, medals, and award bars for the Police Department and Fire-Rescue Department with J. Brandt Recognition, Ltd. and Metis, Inc. by Resolution No. 17-1875.

FISCAL INFORMATION

| Fund | FY 2023 | FY 2024 | Future Years |
|--------------|--------------|--------------|--------------|
| General Fund | \$123,613.36 | \$241,670.21 | \$334,749.08 |

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

| Contract Amount | Procurement Category | M/WBE Goal |
|---|----------------------|--------------------------------|
| \$700,032.65 | Goods | 32.00% |
| M/WBE Subcontracting % | M/WBE Overall % | M/WBE Overall Participation \$ |
| \$0.00 | \$0.00 | \$0.00 |
| <ul style="list-style-type: none"> • This contract does not meet the M/WBE goal, but complies with good faith efforts. • Premier Uniform, Inc. - Non-local; Workforce - 0.00% Local • J. Brandt Recognition, Ltd.- Non-local; Workforce - 0.00% Local | | |

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

| | |
|---------|--|
| Low Bid | <ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed |
|---------|--|

BBZ23-00020727. We opened them on December 2, 2022. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by group. Information related to this solicitation is available upon request.

*Denotes successful bidders

| <u>Bidder</u> | <u>Address</u> | <u>Amount</u> |
|------------------------------|--|----------------------|
| *Premier Uniform, Inc. | 2111 West Ave. San Antonio, TX 78201 | Multiple groups |
| *J. Brandt Recognition, Ltd. | 2816 West Lancaster Ave. Fort Worth, TX 76107 | Multiple groups |
| Metis, Inc. | 417 NW 16th St. Oklahoma City, OK 73103 | Multiple groups |

OWNERS

Premier Uniform, Inc.

Vernon Thompson, Chief Executive Officer

J. Brandt Recognition, Ltd.

Jerry Brandt, President

Alicia Brandt, Vice President