



Legislation Text

File #: 23-1332, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: May 24, 2023
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize **(1)** a one-year service contract in the amount of \$1,150,000, with a one year renewal option in the amount of \$1,150,000 with Services of Hope & Financial Hope CCS; **(2)** a one-year service contract in the amount of \$536,581, with a one year renewal option in the amount of \$540,343 with Catholic Charities of Dallas, Inc.; and **(3)** a one-year service contract in the amount of \$150,000, with a one year renewal option in the amount of \$150,000 with Dallas Leadership Foundation, for the administration of food distribution and delivery programs to residents of Dallas that have been impacted and/or had their needs exacerbated by the COVID-19 pandemic for the Office of Community Care, most advantageous proposers of six - Total amount not to exceed \$3,676,924 - Financing: Coronavirus State and Local Fiscal Recovery Fund

BACKGROUND

This action does not encumber funds; the purpose of a service price agreement is to establish firm pricing for services, for a specific term, which are ordered on an as needed basis.

These contracts will provide for the administration of city-wide food distribution and delivery programs to residents of Dallas that have been impacted and/or had their needs exacerbated by the COVID-19 pandemic. These programs will enable access to food for target populations through contactless grocery pickup, distribution programs, and home delivery for vulnerable populations. Target populations include low- and moderate-income residents and/or Dallas residents living in Qualified Census Tracts. The Office of Community Care has sought nonprofit organizations through an open application process.

Approximately 20% of Dallas County faces food insecurity and nearly 38% of the population in the City of Dallas live in a food desert. The COVID-19 pandemic and resulting economic downturn have exacerbated these disparities, creating increased demand for local food pantry distribution sites among Dallas residents impacted financially by and during the pandemic. Many residents of Dallas are experiencing or have experienced job loss, reduced or lost pay, added expenses and other issues making it difficult to afford healthy and nutritious foods. Additionally, individuals who may be

diagnosed with COVID-19 or quarantined due to exposure, may find themselves too sick or otherwise unable to travel to purchase food.

A five-member committee from the following departments reviewed and evaluated the qualifications:

- Budget and Management Services (1)
- Office of Community Care (2)
- Office of Environmental Quality (1)
- Office of Procurement Services (1)*

*The Office of Procurement Services evaluated cost and local preference, if applicable.

The committee selected the successful respondent on the basis of demonstrated competence and qualifications under the following criteria:

- Programming and work plan 40 points
- Organizational capacity 20 points
- Evaluation plan 20 points
- Cost and budget 20 points

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

On November 10, 2015, the City Council authorized a living wage policy that requires contractors to pay their employees a “living wage” rate as established annually by the Massachusetts Institute of Technology Living Wage Calculator for Dallas County by Resolution No. 15-2141. The calculated living wage during the solicitation process of this contract is \$15.21; the selected vendor meets this requirement.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On June 23, 2021, City Council authorized the acceptance of grant funds from the U.S. Department of Treasury for the Coronavirus Local Fiscal Recovery Fund to provide relief during the ongoing COVID-19 pandemic by Resolution No. 21-1149.

On August 18, 2021, City Council was briefed on allocation of funds from the American Rescue Plan Act, including allocation of \$3,800,000.00 for Food Distribution and Home Delivery to support various food distribution programs and the delivery of food and grocery items to mitigate negative impacts from the COVID-19 pandemic.

On September 22, 2021, City Council authorized the final reading and adoption of the appropriation ordinance for the FY 2021-22 City of Dallas Operating, Capital, and Grant & Trust Budgets, which included the ARPA funds from the U.S. Department of Treasury for the Coronavirus Local Fiscal Recovery Funds by Resolution No. 21-1590.

FISCAL INFORMATION

Fund	FY 2023	FY 2024	Future Years
Coronavirus State and Local Fiscal Recovery Fund	\$1,836,581	\$1,840,343	\$0.00

Initial Term: \$1,836,581

Renewal Option: Year 1 \$1,840,343

Total \$3,676,924

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

Contract Amount	Procurement Category	M/WBE Goal
\$3,676,924.00	Other Services	N/A
M/WBE Subcontracting %	M/WBE Overall %	M/WBE Overall Participation \$
N/A	N/A	N/A
<ul style="list-style-type: none"> • This item is Other Services which does not have an availability and disparity participation goal. • Services of Hope & Financial Hope CCS - Local; Workforce - 91.00% Local • Catholic Charities of Dallas, Inc - Local; Workforce - 35.00% Local • Dallas Leadership Foundation - Local; Workforce - 25.00% Local 		

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

Request for Competitive Sealed Proposal	<ul style="list-style-type: none"> • Utilized for high technology procurements, insurance procurements, and other goods and services • Recommended offeror whose proposal is most advantageous to the City, considering the relative importance of price, and other evaluation factors stated in the specifications • Always involves a team evaluation • Allows for negotiation on contract terms, including price
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The Office of Procurement Services received the following proposals from solicitation number BYZ22-00018462. We opened them on January 13, 2022. We recommend the City Council award these service contracts to the most advantageous proposers.

*Denotes successful proposers

<u>Proposers</u>	<u>Address</u>	<u>Score</u>
*Services of Hope & Financial Hope CCS	5470 Ellsworth Ave. Dallas, TX 75252	Group 1 - 85.5 Group 2 - 84.00
*Catholic Charities of Dallas, Inc.	1421 West Mockingbird Ln. Dallas, TX 75247	Group 1 - 85.00 Group 2 - 0.00
*Dallas Leadership Foundation	3101 Greenwood Dallas, TX 75204	Group 1 - 83.25 Group 2 - 0.00
Kids Bring Life, Inc.	2201 Main St. Suite 501 Dallas, TX 75201	Group 1 - 82.25 Group 2 - 0.00
Crossroads Community Services	4500 South Cockrell Hill Rd. Dallas, TX 75236	Group 1 - 78.75 Group 2 - 0.00
North Texas Food Bank	3677 Mapleshade Ln. Plano, TX 75075	Group 1 - 72.25 Group 2 - 0.00

OWNERS

Services of Hope & Financial Hope CCS

Daniel Prescott, Chief Executive Officer

Catholic Charities of Dallas, Inc.

Dave Woodyard, Chief Executive Officer

Dallas Leadership Foundation

Will McCall, President