



Legislation Text

File #: 23-1461, **Version:** 1

STRATEGIC PRIORITY: Government Performance & Financial Management
AGENDA DATE: June 14, 2023
COUNCIL DISTRICT(S): All
DEPARTMENT: Office of Procurement Services
EXECUTIVE: Jack Ireland

SUBJECT

Authorize a three-year master agreement for the purchase of laboratory equipment and supplies for the Water Utilities Department - Taylor Distribution Group, LLC dba TDG Scientific in an estimated amount of \$3,371,448.64, Hach Company in an estimated amount of \$1,212,513.21, and Fox Scientific, Inc. in an estimated amount of \$146,237.16, lowest responsible bidders of six - Total estimated amount of \$4,730,199.01 - Financing: Dallas Water Utilities Fund (\$4,680,166.91) and Stormwater Drainage Management Fund (\$50,032.10)

BACKGROUND

This action does not encumber funds; the purpose of a master agreement is to establish firm pricing for goods, for a specific term, which are ordered on an as needed basis according to annual budgetary appropriations. The estimated amount is intended as guidance rather than a cap on spending under the agreement, so that actual need combined with the amount budgeted will determine the amount spent under this agreement.

This master agreement will provide for the purchase of laboratory equipment and supplies for the Water Utilities Department. Laboratory supplies will be used for testing water and wastewater. The Water Utilities Department conducts several hundred tests on a monthly basis to help ensure clean, safe, dependable drinking water and effective wastewater treatment. This testing is necessary to comply with regulatory requirements.

The Water Utilities Department treats approximately 140 billion gallons of water and 70 billion gallons of wastewater on a yearly basis.

As part of the solicitation process and in an effort to increase competition, the Office of Procurement Services used its procurement system to send out email notifications to vendors registered under relevant commodity codes. To further increase competition, the Office of Procurement Services uses historical solicitation information, the Internet, and vendor contact information obtained from user departments to contact additional vendors.

PRIOR ACTION/REVIEW (COUNCIL, BOARDS, COMMISSIONS)

On April 10, 2019, the City Council authorized a three-year master agreement for the purchase of laboratory supplies and equipment with Taylor Distribution Group, LLC., Hach Company, Fox Scientific, Inc., and Horizon Technology, Inc. by Resolution No. 19-0520.

FISCAL INFORMATION

| Fund | FY 2023 | FY 2024 | Future Years |
|-------------------------------------|--------------|----------------|----------------|
| Dallas Water Utilities Fund | \$356,712.00 | \$2,161,727.45 | \$2,161,727.46 |
| Stormwater Drainage Management Fund | \$ 0.00 | \$ 25,016.05 | \$ 25,016.05 |
| Total | \$356,712.00 | \$2,186,743.50 | \$2,186,743.51 |

M/WBE INFORMATION

In accordance with the City's Business Inclusion and Development Policy adopted on September 23, 2020, by Resolution No. 20-1430, as amended, the M/WBE participation on this contract is as follows:

| Contract Amount | Procurement Category | M/WBE Goal |
|---|----------------------|--------------------------------|
| \$4,730,199.01 | Goods | 32.00% |
| M/WBE Subcontracting % | M/WBE Overall % | M/WBE Overall Participation \$ |
| 0.00% | 74.37% | \$3,517,842.90 |
| <ul style="list-style-type: none"> • The Request for Bid method of procurement resulted in the lowest responsive bidders being selected. | | |
| <ul style="list-style-type: none"> • Taylor Distribution Group, LLC dba TDG Scientific - Non-local; Workforce - 27.00% Local • Hach Company - Non-local; Workforce - 0.05% Local • Fox Scientific, Inc. - Non-local; Workforce - 0.00% Local | | |

PROCUREMENT INFORMATION

Method of Evaluation for Award Type:

| | |
|---------|--|
| Low Bid | <ul style="list-style-type: none"> • Recommended vendor is based on the lowest competitive quoted price, who is also technically and financially capable of performing and completing the contract, and otherwise meets all material specification requirements • Negotiations are not allowed |
|---------|--|

The Office of Procurement Services received the following bids from solicitation number BV22-00020021. We opened them on January 6, 2023. We recommend the City Council award this master agreement to the lowest responsive and responsible bidders by line. Information related to this solicitation is available upon request.

*Denotes successful bidders

| <u>Bidder</u> | <u>Address</u> | <u>Amount</u> |
|---|--|----------------------|
| *Taylor Distribution Group, LLC dba TDG Scientific | 10410 Waterview Parkway Rowlett, TX 75089 | Multiple Lines |
| *Hach Company | 5600 Lindbergh Drive Loveland, CO 80538 | Multiple Lines |
| *Fox Scientific, Inc. | 8221 East FM 917 Alvarado, TX 76009 | Multiple Lines |
| Agilent Technologies Inc. | 2850 Centerville Road Wilmington, DE 19808 | Multiple Lines |
| Pacific Star Corporation | 4350 South Wayside Drive Suite 106 Houston, TX 77087 | Multiple Lines |
| Restek Corporation | 110 Benner Circle Bellafonte, PA | Multiple Lines |

OWNERS

Taylor Distribution Group, LLC dba TDG Scientific

Artura Taylor, President

Hach Company

Todd Barret, President
Christopher Pattyn, Chief Financial Officer

Fox Scientific, Inc.

Jim Green, President